1. **Current Situation with WASC and WRSC**
   The chairs were informed of the Institutional Proposal submission and that WRSC received initial positive feedback from the representative, although comments will be in more depth after a meeting on April 14\textsuperscript{th}. There will be a community meeting on Tuesday, April 19\textsuperscript{th}.

2. **Discussion of 4 Themes**
   The four themes include our educational identity, instructional effectiveness, student success, and institutional alignment. The focus for this meeting was instructional effectiveness. One suggested change is that, in the institutional proposal, instead of using “lack” of certain things, we should use “lack of articulation”.

3. **Discussion of Assessment and Program Review**
   The question is posed, “What is needed for institution-wide program review to happen?” There were many responses to this question. The first response was that an institutional researcher is needed. A question was asked, with regard to program review, “Are we concerned with overarching review processes?” The answer was yes, that departmental review was a focus, but overall institutional processes were necessary.

   Other things that were discussed as needed included:
   - Administrative support on an ongoing basis
   - Collaborative processes in place that require and promote open communication (“communication is systematically awful”)
   - A need for departmental reaccreditation standards to inform examination
   - A need for leadership that is top-down; processes
   - A global perspective; refocus of dean responsibilities based on best practices; increased and more meaningful communication with the administration
   - Increased empowerment for faculty (need for director of assessments or an assessment leader who answers to the faculty)
   - A reorganization of how the budgeting process is implemented.

   The question is raised, “How do we envision this process unfolding?” Answers included: that general commonalities are observed; that there is potential for change at the school level; and that interdisciplinary collaboration is utilized.

4. **Conclusion**
   Notes taken from the meeting will be drawn up and appropriate revisions to the themes will be taken into account.