1. Introduction:
   To initiate the meeting the committee passed out and reviewed the timeline for the reaccreditation process, the agenda, and the sign-up sheet for WASC Annual Meeting. The committee chair gave a brief overview of department chair meeting discussing the presentation of Educational Effectiveness Indicators (EEI) and the chairs discussion of assessing and perhaps revising the University Mission Statement. There was also a recap of the senate meeting and the Senate approval of the nine selected WASC Criteria for Review, the special meeting set up for reviewing themes, and the discussion that took place regarding more evidence based assessment and faculty review.

Following the recaps, there was a discussion of the literature handouts from previous week. There was also a discussion of portfolio hardware for both students and faculty of the university (Assessment, EER). Question: “What was the reaction by the chairs to the EEIs?” Answer: There was a focus was on the mission statement and its reevaluation. Scholarly identity was also brought up. Follow-up statement: With regards to the community survey, perhaps a better question than how we are unique would be where are we going (as an institution). Question: “What is being handed in on April 15th?” Answer: A preliminary draft of the Institutional Proposal. Question: “How is the Senior Administration responding?” Answer: No response yet, the process at this stage is being generated by the community.

Following this discussion, one of the members decided to initiate a discussion of the Strategic Plan and its relevance in the reaccreditation process. It was mentioned that the Strategic Plan is a living document and can be subject to change based upon the findings of WASC. Also, it is important that we look to the plan for vocabulary in our current process of coming up with the verbiage of the Institutional Proposal. A discussion followed regarding what changes are going to be important for our reaccreditation process to proceed.

Discussion of Goals and Outcomes Exercise
   The consensus from the committee was that starting with goals and outcomes is not the best way to proceed with our word. After much discussion, and after reviewing some of the responses, it was decided that we would focus more on themes and go back to goals and outcomes later. There was discussion on the need for clarification from WASC regarding Goals and Outcomes vs. Themes.

Conclusion
   The conclusion of the meeting was that for the following week, committee members would work on institutional themes (big picture ideas).