I. Call to Order and Announcements at 8:30 a.m.

David announced that Barbara would leave the committee in August in order to return to her duties as Director of the Library and head of the Fellows program for the Institute of Transdisciplinary Studies. In addition, she will begin her doctoral studies in higher education at USC.

II. Discussion of accreditation timetable

David presented the current timetable. The committee reviewed progress on the various tasks that the campus had committed itself to and discussed modifications of the timetable.

III. Report on Educational Planning Committee

Randy announced the membership of the EPC

Architecture & Design—Penny Collins and Vic Liptak
Arts & Sciences—Rao Chekuri and Marty Tippens
Business—Tahmoures Afshar and Yael Hellman
Library—TBD

IV. Master Academic Plan (MAP) presentation and discussion--Deans & David

Draft was distributed and discussed and changes made (see attachment). In general the group supported the document.

MAP committee will be led by Deans & SVP, with the EPC and representatives from other areas of the university. Steve as VP for Planning and head of CPR will be an *ex officio* member. The committee talked about including these areas:

Student Affairs
Enrollment Services (Cleo and Mauro were mentioned)
Advancement
Facilities
Academic Support
Human Resources
The committee expressed the opinion that non-academic units need to be involved in a process parallel to MAP. After further discussion, it was suggested that a new timeline be created to show how and when those groups will be involved.

V. Academic Program Review (APR) presentation and discussion--Deans & David

A draft of the APR was presented, discussed, and revised (see attached). In particular WRSC requested the period of program review be changed from seven to six years. In general the group supported the document. A timetable for the review of the various programs needs to be created. WRSC agreed that non-academic program should also have a review format and timetable.

VI. CPR presentation and discussion—Steve

Steve reported on the progress of the CPR, the identification of an institutional portfolio to serve as a template for Woodbury, and the progress in identifying candidates for the IR position. The group provided advice about the desirable qualifications for an IR candidate.

VII. Teaching E-portfolio presentation and discussion—Paul & Steve

Paul and Steve reported on the progress of electronic portfolios. Zelda will help lead in the development of faculty portfolios and Rich Matzen will work with Zelda on a pilot of teaching portfolios this summer. It was also reported that Monica Pecot had developed a well-defined portfolio for career.

Zelda offered the support of Cooperative Title V to bring a consultant to campus for two meetings with faculty about electronic portfolios. The committee suggested that one visit occur as part of the fall faculty retreat and another visit occur for a multiple day visit to work directly with individual and groups of faculty. Randy and Paul will coordinate those visits with Zelda.

The committee also discussed a possible community gathering in October during the instructional break and discussed possible activities for that gathering.

VIII. Other: None

IX. Reopen discussion of the timetable

The timetable had been discussed throughout the previous items.

X. Set work and schedule
The committee agreed to meet again on June 26.

XI. Adjourn at 11:15

Minutes prepared by David Rosen 6/8/06