WRSC Agenda
June 26, 8:30-11:30, HHCR

In attendance: Ilene Blaisch, Barbara Bowley, Claudia Campos, Paul Decker, Satinder Dhiman, Steve Dyer, Zelda Gilbert, Heather Kurze, David Rosen

I. Call to Order and Announcements at 8:30 a.m.
Woodbury has been asked to participate in a FIPSE proposal to enhance the use of FLCs at colleges and institutions. Satinder Dhiman will resubmit his FIPSE proposal to create and pilot PPD modules.

Larry Shoaf, chair of the Academic and Student Affairs Committee of the Board of Trustees, has circulated the current and proposed mission statements to the Board for responses by July 1. After that date, the president will make a decision about new language for the mission.

The merger of Careers and Alumni will allow the University to begin to develop alumni tracking systems and to provide that information on student success required by the WASC proposal.

II. Review Timetable
There was much discussion of the timetable. The timetable with revisions has been posted in the Public folder inside the Academic Affairs folder.

To update, change, or question the timetable, committee members should use the “Comment” option under “Insert” as well as the “Track Changes” option under “Tools” in MS Word (Tools -> Track Changes-> Highlight Changes. Check all the boxes).

III. CPR presentation and discussion—Steve
Steve gave the members a tour of the new CPR and Institutional Portfolio parts of the accreditation website:
http://web3.woodbury.edu/library/accred/candp.shtml
http://web3.woodbury.edu/library/accred/portfolio.shtml

The committee requested that the ALO (David) share the website with WASC to get feedback. (Note: David has done that and copied members of the committee)

IV. Discuss process and develop detailed MAP timetable—David
Discussion centered on the need to finalize the structure of the MAP committee and the timetable. David said that rather than have the group work on these items, he would work on them and make a presentation to the committee.
The committee agreed that the non-academic units would carry on planning simultaneously with the academic units and that the larger committee would be composed of both academic (EPC) and non-academic members (To be determined).

In connection with the timetable for MAP, the committee is counting on the Faculty Association's schedule of meetings to allow for a common block of time for school and program meetings. This would facilitate both MAP and APR meetings that require all chairs or all faculties.

V. Update on E-portfolio/presentation and discussion—Paul & Steve

Much has already been accomplished with portfolios in the following areas: Career Services: Communication; Instruction; and Academic Writing.

After a discussion of ways to distinguish “Student Portfolios” from other portfolios produced by students, the committee agreed on the term “Student Learning Portfolios” to describe the demonstration of learning overall, as opposed to “Design Portfolios,” which are specific to one discipline.

In the case of Student Learning Portfolios, many questions remain about how to structure such portfolios and what models to follow. The committee agreed that it would continue to pursue the idea of a consultant who would visit during the fall faculty workshop and then return for a multi-day visit. Zelda Gilbert reminded us that this would need to be accomplished before September 30.

As in the case of the MAP timetable, we are counting on a schedule of meetings that would allow all schools and programs to meet on a specific day so that these groups could be easily brought together for workshops.

The re-accreditation website contains a link for ePortfolio: http://web3.woodbury.edu/library/accred/ePortfolio.shtml

VI. Other

None

VII. Next meeting date

The committee agreed to meet again on July 24 from 8:30 to 11:30.

VIII. Adjourn at 10:35 a.m.

Minutes prepared by David Rosen 6/8/06