Introduction

It was brought to the attention of WRSC, and one guest member, that the next meeting would be on Thursday of the following week.

Fall Schedules

For the fall of 2005, it was decided that WRSC would be meeting on Mondays every other week beginning on September 12 based upon everyone’s schedules.

Tech Committee Report

It was explained that feedback from the tech committee was not yet ready since they had not been able to meet recently due to some unforeseen hold-ups. WRSC was assured that the tech committee would meet on August 18th.

E-Portfolios Update and Discussion

It was relayed to WRSC that 100 licenses for E-portfolios had been purchased and that the process of preparing their implementation could begin immediately. It was determined that the best way to proceed would be to form an E-Portfolio Learning Community with three separate subcommittees (names in italics are committee chairs):

1. Successful Student Development: Monica, Phyllis, Ilene and Claudia
   This group will handle the management of E-portfolios for students with regard to such extra-curricular departments as career services, alumni, and student advancement. This group should have some overlap with E-portfolios created for the Assessment of Student Learning, but will have a different focus and overall intent.

2. Instructional Effectiveness: Zelda, Paul and Barbara
   This group will handle the management of E-portfolios for the Faculty with regard to retention and promotion.

3. Assessment of Student Learning: Nick, Randy and Satinder
   This group will handle the management of E-portfolios for students in their curricular work. E-portfolios in this regard should work as a formative assessment tool.
The rest of the meeting revolved around potential problems that might be faced by the committees in performing their charge. A concern was raised regarding a focus on the templates rather than the content of the E-portfolios. It was voiced that the content of E-portfolios might be the best place to begin the process rather than with the design of templates. It was also voiced that while this was a valid point, much of the content that will be displayed in the E-portfolios has already been determined.

It was determined that committees for the Learning Community could meet immediately in order to begin determining artifacts. It was also determined that guest members could attend WRSC meetings while information regarding E-portfolios was being discussed.

**Identity Retreat**

It was determined by consensus that **Redefining Woodbury** was an appropriate name for the identity retreat in October.

Possible consultants for the retreat were also discussed among the members of WRSC with **IDEO** being a frontrunner.