SUMMER/FALL 2014

SCHEDULE OF CLASSES AVAILABLE
Course listings available through Self-Service at go.woodbury.edu starting Friday, March 21, 2014

ADVISEMENT
Students must consult with their assigned major advisor before they register for classes.
- Institute of Transdisciplinary Studies (ITS): Isaacs Faculty Center (818) 394-3379
- School of Architecture (ARCH): Isaacs Faculty Center (818) 394-3313
- School of Business (BUS): School of Business (818) 252-5231
- School of Media, Culture & Design (MCD): Isaacs Faculty Center (818) 394-3372
- OSD Supplemental Advising and Academic Support: Whitten Student Center (818) 252-5232

REGISTRATION
If you have earned this many academic units: Then you are considered this class level: And your course registration window opens on this date**

<table>
<thead>
<tr>
<th>Units</th>
<th>Class Level</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Any</td>
<td>Graduate</td>
<td>Monday, March 24, 2014</td>
</tr>
<tr>
<td>90 or more</td>
<td>Senior</td>
<td>Monday, March 24, 2014</td>
</tr>
<tr>
<td>60-89</td>
<td>Junior</td>
<td>Monday, March 24, 2014</td>
</tr>
<tr>
<td>30-59</td>
<td>Sophomore</td>
<td>Monday, April 7, 2014</td>
</tr>
<tr>
<td>0-29</td>
<td>Freshman</td>
<td>Monday, April 7, 2014</td>
</tr>
</tbody>
</table>

SUMMER/FALL 2014 DATES TO KNOW
See page 3

JUNIORS:
Ask Your Advisor About Your Internship requirement!

Graduation Checklist
Events and Activities: www.woodbury.edu/commencement

Invitations will be sent in April to all eligible students to participate in the Commencement ceremony on May 10, 2014. If you plan to graduate, be sure you have done the following:

◆ APPLICATION: Be sure to pay the $100 fee and submit the Application for Graduation with all necessary documentation (concurrent enrollments, official transcripts, etc.) so you can receive an official evaluation of requirements still left for graduation. If not, contact the Registrar right away! [Miller Hall, (818) 252-5270]

◆ COURSES: Complete all degree requirements.

◆ WALKING AT GRADUATION: If at the end of Spring you’ll be deficient 6 units or less (3 for graduate degrees), you can file a Petition to Walk at the Registrar’s Office. You must also have submitted a application for graduation and the fee. (Note: Commencement honors will not be available for those who petition to walk and students are only eligible to participate in one commencement ceremony per degree.)

◆ JOB SEARCH: Consult with a Career Counselor. (Whitten Student Center)

◆ CLASS RING: If interested, visit http://www.jostens.com/apps/jcom/college.mvc

◆ CAP & GOWN: Available at WU Bookstore, starting in mid-April.

◆ GRADUATION ANNOUNCEMENT CARDS: If interested, available for purchase at WU Bookstore.

◆ CELEBRATE: Enjoy your big day with family, friends, Woodbury faculty and staff! Commencement begins at 9am. Graduates should arrive no later than 8am and check-in at Woody’s Cafe.

◆ NEW ALUMNI: Stay in touch through the Alumni Association (www.woodburyalumni.com)

◆ DIPLOMA: Await your official diploma in the mail, arriving around mid-August.
# Final Exams

## Spring 2014

### Studio Courses

*Wednesday, April 30 – Sunday, May 4*

### Intensive Courses

(5-week/7-week)  
Final times vary. Refer to syllabus & instructor.

### Traditional Lecture Finals

<table>
<thead>
<tr>
<th>Regular Class Meeting</th>
<th>Start Time</th>
<th>Final Exam Date</th>
<th>Final Exam Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon, Wed</td>
<td>7:30/8:00/8:15 AM</td>
<td>MONDAY</td>
<td>8:00-10:00 AM</td>
</tr>
<tr>
<td>Mon, Wed</td>
<td>10:00/10:30 AM</td>
<td>MAY 5</td>
<td>10:30 AM -12:30 PM</td>
</tr>
<tr>
<td>Mon, Wed / Wed</td>
<td>1:00/1:30/2:00 PM</td>
<td>TUESDAY</td>
<td>1:30 -3:30 PM</td>
</tr>
<tr>
<td>Mon, Wed</td>
<td>4:00/4:30 PM</td>
<td>MAY 6</td>
<td>4:00-6:00 PM</td>
</tr>
<tr>
<td>Mon, Wed / Mon</td>
<td>6:30 PM</td>
<td></td>
<td>7:00-9:00 PM</td>
</tr>
<tr>
<td>Tues, Thurs</td>
<td>7:30/8:00/8:15 AM</td>
<td></td>
<td>8:00-10:00 AM</td>
</tr>
<tr>
<td>Tues, Thurs</td>
<td>10:00/10:30 AM</td>
<td></td>
<td>10:30 AM -12:30 PM</td>
</tr>
<tr>
<td>Tues, Thurs / Thurs</td>
<td>1:00/1:30/2:00 PM</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tues, Thurs</td>
<td>4:00/4:30 PM</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tues, Thurs / Tues</td>
<td>6:30 PM</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mon, Wed</td>
<td>9:00 AM</td>
<td>WEDNESDAY</td>
<td>9:00-11:00 AM</td>
</tr>
<tr>
<td>Mon, Wed / Wed</td>
<td>12:00 PM</td>
<td>MAY 7</td>
<td>12:00-2:00 PM</td>
</tr>
<tr>
<td>Mon, Wed</td>
<td>3:00 PM</td>
<td></td>
<td>3:00-5:00 PM</td>
</tr>
<tr>
<td>Wed</td>
<td>6:30 PM</td>
<td></td>
<td>7:00-9:00 PM</td>
</tr>
<tr>
<td>Tues, Thurs</td>
<td>9:00 AM</td>
<td>THURSDAY</td>
<td>9:00-11:00 AM</td>
</tr>
<tr>
<td>Tues, Thurs</td>
<td>12:00 PM</td>
<td>MAY 8</td>
<td>12:00-2:00 PM</td>
</tr>
<tr>
<td>Tues, Thurs</td>
<td>3:00 PM</td>
<td></td>
<td>3:00-5:00 PM</td>
</tr>
<tr>
<td>Thurs</td>
<td>6:30 PM</td>
<td></td>
<td>7:00-9:00 PM</td>
</tr>
<tr>
<td>Tues, Fri / Fri</td>
<td>9:00/9:30/10:30 AM</td>
<td>FRIDAY</td>
<td>9:00-11:00 AM</td>
</tr>
<tr>
<td>Tues, Fri / Fri</td>
<td>1:00/1:30/2:00 PM</td>
<td>MAY 9</td>
<td>1:30-3:30 PM</td>
</tr>
</tbody>
</table>

### Summer 2014

- **6-week Session A Courses**: 6th week of class
- **6-week Session B Courses**: 6th week of class
- **10-week or Studio Courses**: July 21-25 (Studio)
- **5-week and 7-week Sessions**: Final times vary. Refer to course syllabus from instructor.

### Campus-wide Policy on Final Exams

Final examinations or projects are required and to be administered based upon the schedule above. Any changes from this schedule must be approved by the dean/director of the appropriate school and the Office of Student Development (OSD). If a class begins at a time not listed above or if the schedule does not seem to cover your circumstance, please contact OSD for clarification. (818) 252-5232

### Policy on Incomplete Grades

An incomplete grade (“I”) may be issued by a course instructor if an extenuating circumstance occurs during the final seven weeks of a traditional semester. Students must file an official petition for an incomplete prior to the date final examination or final project.
**COURSE CHANGE DEADLINES**

(ADD/DROP/WITHDRAWAL)

<table>
<thead>
<tr>
<th>Course Type</th>
<th>Section Code</th>
<th>SBUS/SSS Add Deadline</th>
<th>First Day of Classes</th>
<th>Last Day to Add/Drop</th>
<th>Last Day to Withdraw</th>
<th>Last Regular Class Meeting</th>
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<tbody>
<tr>
<td>Traditional (10week/Studio)</td>
<td>A</td>
<td>May 12</td>
<td>May 16</td>
<td>June 20</td>
<td>July 18</td>
<td></td>
</tr>
<tr>
<td>6-wk SS Session A ($275/unit; 6 units max)</td>
<td>AA</td>
<td>May 9</td>
<td>May 12</td>
<td>May 16</td>
<td>May 30</td>
<td>June 20</td>
</tr>
<tr>
<td>6-wk SS Session B ($275/unit; 6 units max)</td>
<td>AB</td>
<td>Jun 27</td>
<td>June 30</td>
<td>July 4</td>
<td>July 18</td>
<td>Aug 8</td>
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<tr>
<td>7-week Session 1</td>
<td>BT</td>
<td>May 9</td>
<td>May 12</td>
<td>May 16</td>
<td>May 30</td>
<td>June 29</td>
</tr>
<tr>
<td>7-week Session 2</td>
<td>BU</td>
<td>Jun 27</td>
<td>July 2</td>
<td>July 8</td>
<td>July 22</td>
<td>Aug 19</td>
</tr>
<tr>
<td>MOL 5-week Session 1</td>
<td>BV</td>
<td>May 20</td>
<td>June 16</td>
<td>June 20</td>
<td>July 7</td>
<td>July 18</td>
</tr>
<tr>
<td>MOL 5-week Session 2</td>
<td>BW</td>
<td>June 21</td>
<td>July 25</td>
<td>Aug 8</td>
<td>Aug 22</td>
<td></td>
</tr>
</tbody>
</table>

*Check with Business Office and Financial Aid regarding special requirements related to Summer Sessions A and B.

**SUMMER**

**FALL**

<table>
<thead>
<tr>
<th>Traditional (14-week)</th>
<th>F</th>
<th>Aug 25</th>
<th>Sept 8</th>
<th>Oct 24</th>
<th>Dec 2</th>
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<tr>
<td>7-week Session 1</td>
<td>BT</td>
<td>Aug 22</td>
<td>Aug 25</td>
<td>Aug 29</td>
<td>Sept 12</td>
</tr>
<tr>
<td>7-week Session 2</td>
<td>BU</td>
<td>Oct 17</td>
<td>Oct 20</td>
<td>Oct 24</td>
<td>Nov 7</td>
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<tr>
<td>MOL 5-week Session 1</td>
<td>BV</td>
<td>Aug 25</td>
<td>Aug 29</td>
<td>Sept 12</td>
<td>Sept 26</td>
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<tr>
<td>MOL 5-week Session 2</td>
<td>BW</td>
<td>Sept 29</td>
<td>Oct 5</td>
<td>Oct 17</td>
<td>Oct 31</td>
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<tr>
<td>MOL 5-week Session 3</td>
<td>BX</td>
<td>Nov 5</td>
<td>Nov 7</td>
<td>Nov 21</td>
<td>Dec 5</td>
</tr>
</tbody>
</table>

For more information, [www.woodbury.edu ➔ Quick Links ➔ Academic Calendar](http://www.woodbury.edu)

**2014 CAMPUS HOLIDAYS**

Jan. 20 Dr. Martin Luther King, Jr. Day*; Feb. 17 President’s Day*; Feb. 18 Faculty Development*; March 17-21 Spring Break*; March 21 Spring Holiday*; April 2 Cesar Chavez Holiday*; May 26 Memorial Day*; July 4 Independence Day*; Sept 1 Labor Day*; Oct 13-14 Faculty Development*.

* Campus offices are closed but intensive-format classes continue to meet.  

Campus offices are open, but classes are not in session except intensive-format.

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**Students: Resources for YOU**

Supplemental Academic Advising • Tutoring • Writing Center

Academic Peer Mentors • Early Alert Academic Referrals • International Peer Advisors

Career Development • Health Services • Student Leadership • Clubs & Organizations

Services for Students with Special Needs

Interested in any of these FREE services?

Contact the Office of Student Development at (818) 252-5232

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**Take control of your grades with the help of an OSD Tutor and Writing Coaches in the Whitten Student Center!**

Check my.woodbury.edu ➔ Students ➔ Academic Support for OSD walk-in tutoring schedule.

To schedule an appointment with a Writing Coach, go to www.woodbury.edu ➔ Campus Life ➔ Current Students ➔ The Writing Center.

APMs are trained to help students meet their goals.

Request one at the Whitten Student Center.
NEW STUDENT CHECKLIST

- TRANSFER STUDENTS ACADEMIC OFFERED: Woodbury’s WRIT 112 became a non-transferable course from community colleges starting with the Fall of 2009. If you want to seek an exception, visit the Registrar’s Office for more information (Miller Hall).
- SELF-SERVICE ACCOUNT: Every student must have one! If you have any problems logging in after SOAR, contact F. at (818) 252-5291.
- FINANCIAL AID: All U.S. citizens (permanent residents) are eligible to APPLY (www.fafsa.ed.gov). Apply early (after Jan. 1) but before Mar. 2 to meet Cal Grant deadline. Financial Aid counseling available in Miller Hall 1st Fl. (818) 252-5273.
- BOOKS: Bring your class schedule to the Woodbury Bookstore to buy books. Always save your receipts in case you drop a class and need to return a book!
- HOUSING: Both on- and off-campus housing may be available. Go to www.woodbury.edu/housing for more information and a housing application.

Space in residence halls is limited, so apply early! (818) 252-5253

- MEDICAL RECORDS: All students living in Woodbury campus housing MUST provide the Health Office copies of their complete medical records, including immunizations, before they can register for classes (Whitten Student Center) (818) 252-5238.
- MEAL PLANS: Students living on-campus MUST purchase meal plans through the Office of Student Development (OSD) (Whitten Student Center). Students living off-campus may purchase meal plans through OSD or flex dollars from the Business Office (Miller Hall 1st Fl) (818)252-5254.
- STUDENT I.D. CARD: Go to the Library anytime, show proof of your registration, get your photo taken, and leave with your card!
- HEALTH INSURANCE: Undergraduate students are charged a fee every semester (graduate students are optional). To waive this fee, student must go to www.4studenthealth.com/woodbury and be prepared to provide proof of medical insurance by the due date (usually the second week of the semester). All students must submit waiver for Fall term, but only new students need to submit/re-submit waiver for Spring term. (818) 252-5238.
- PARKING DECAL: Go to Business Office (Miller Hall 1st FL). CAMPUS PARKING IS LIMITED; a decal doesn’t guarantee a space!
- WOODBURY LOG-IN & COPY CODE: With these, utilize any computer or copier on campus! Add money to your account at go.woodbury.edu (M 204) (818)252-5401
- PARTICIPATE IN “WELCOME WEEK”: Learn about campus resources and meet fellow students, faculty, and staff.
- COUNSELING: Discuss time management, homesickness, or other concerns and be the best you can be! (Whitten Student Center) (818) 252-5237.
- ACADEMIC PEER MENTOR (APM): Request an APM for weekly support. (Whitten Student Center).

KNOW THE LINGO

- Academic Load: Full-time load is 12-18 units per semester. Students who receive and maintain a cumulative GPA of 3.0 or higher may register for a maximum of 21 units.
- Auditing Courses: Examinations and grades not recorded, but regular attendance is required.
- Canceled Class: Course that is scheduled but is no longer being offered.
- Classification of Students (Class Standing): Classification by units completed toward an undergraduate degree. Freshmen 0-29, Sophomores 30-59, Juniors 60-89, Seniors 90-126, Senior Plus 127+
- Closed Class: Has met its enrollment limit and will not add more students.
- Concurrent Enrollment: Students who wish to take a course at another college while enrolled at Woodbury must file a Concurrent Enrollment from the Registrar’s Office to be approved for transfer credit before enrolling in the course.
- Credit (Unit): The number of units a course is worth generally corresponds to the amount of time the class meets each week.
- GE (General Education)/IL (Integrative Learning): A series of breadth courses required alongside major courses for graduation.
- GE applies to students admitted before Fall 2012; IL applies to students starting Fall 2012 or later.
- Hold: Prohibits students from registering for classes because they have not met a University obligation.
- Leave of Absence and Re-admission: Leave of Absence allows students to remain in status for three semesters. If not enrolled by the fourth semester, students must apply for readmission and may be required to follow new degree requirements. Students may take a leave of absence from one to a maximum of three semesters while remaining in status. Students must complete the formal approval process and can obtain the petition from the Registrar’s Office.
- Moodle: Course management system for uploading assignments.
- Self-Service: Online system used for registering, checking grades, submitting payments, etc.
- Unrestricted Elective: Units left over after the major and GE requirements are satisfied to reach the units required for a degree.
- Withdrawal: Discontinuing a class after the drop period, but before the withdrawal deadline. Results in a “W” grade on the transcript, and will not affect GPA.

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COURSE SELECTION USING SELF-SERVICE

Students look up course offerings and register for classes online every semester using SELF-SERVICE. Students access Self-Service via the internet address: HTTP://GO.WOODBURY.EDU. Students must log in with their USER NAME and PASSWORD. Students who do not have their Self-Service log-in information may get one at Miller Lab (2nd floor). Once you have logged-in, follow the steps below:

• Select the Traditional Courses menu item.

• If the status for the period is OK to register, select the Period and continue with the registration process.
• If the status for the period is NOT OK to register, you are not authorized to register for this Period at this time. You may contact your advisor for more information.

• Find the courses you want to take by selecting Section Search.

• Enter your search criteria for the course sections you want to take.

• For any open course you want to take, select Add to Cart.

• Review the Course Added confirmation message that appears above the list of Course Section Results.

• On the Finalize Registration page, review the list of courses and the current Status for each course.

• Select Finish to complete the registration process.

• You can always go back to register the courses that are left in the Cart. Select Cart under Home tab and then select Register.

Get to know MOODLE
(Your faculty may expect you to)
Get your syllabus, turn in your assignments, follow your course grade, and more.
go.woodbury.edu   Click on “Log-In to Moodle” then your class.

Quick Search for GE Courses

Search by GE Category
Use the Advanced Search tab in the Find Courses section of Self-Service to search online by specific department or General Education requirements.

Pre-Requisites:
Click on the course number to see a course description which includes the necessary pre-requisites.
GENERAL EDUCATION REQUIREMENTS

Students who entered Woodbury prior to Fall 2012 may refer to the General Education classes listed below in consultation with their academic advisor.

Students who entered Woodbury Fall 2012 or later have Integrative Learning courses as part of the major program and should instead consult with their major advisor and academic worksheet. See pages 9-14 of University Catalog (www.woodbury.edu -Course Catalog)

This section offers the last catalog description of the General Education (GE) requirements for students who started Woodbury before Fall 2012. Please check Self-Service online or with your adviser for additional offerings and to confirm the degree-applicability of courses not included here.

Make searching for GE courses easier by referring to the online Quick Search strategy shown on page 5.

COURSE REQUIREMENTS, OPTIONS, AND NOTES:

- Classes whose section begins with an "E" or an "S" (F1, F2, S1, S2, etc.) are 15-week classes that run all semester; "BT" are 7-week intensive courses which run the first 7 weeks of a traditional semester.
- The following courses require a grade of "C" or better in order to satisfy the requirement: MATH 049, MATH 149, WRIT 100, WRIT 111, and WRIT 112.
- If you have struggled with traditionally structured math courses in the past, look for the self-paced section of the preparatory math class. This uses computer-based individual instruction to help you complete this requirement.
- Woodbury’s WRIT 112 became a non-transferable course from community colleges starting with the Fall of 2009. Current or future Woodbury students are advised NOT to take an equivalent to WRIT 112 at another college. If a student seeks an exception, then the student needs to visit the Registrar’s Office for more information.

PRE-COLLEGE REQUIREMENTS

A student’s Woodbury placement test score, taken before his/her first semester at WU, determines the appropriate first-level Math and Writing course. After that, the remaining sequence of Math and Writing courses should be taken every semester until completed.

MATH 049 Elementary Algebra        MATH 149 Intermediate Algebra
MATH 1491 Intermediate Algebra      WRIT 100 Bridge to Academic Writing

Lower-Division (100- and 200-level) requirements:

Category 1: English Communication (100-level; 4 courses, 10 units). Complete all of the following courses in communication, library and information science, and writing:

COMM 120  Public Speaking
WRIT 111  Academic Writing I
LSCI 105  Information Theory and Practice
WRIT 112  Academic Writing II

Note: Students must take LSCI 105, Information Theory and Practice, while they take WRIT 112, Academic Writing II. Students taking WRIT 100, Bridge to Academic Writing, are not eligible to take LSCI 105 until they are in WRIT 112, Academic Writing II. If a student has already taken the equivalent of Information Theory and Practice with a “C” or higher, the student is exempt from LSCI 105. The burden of proof is on the student, who must provide the official transcript by the end of the student’s second semester in residence at Woodbury.

Category 2: Mathematical Concepts & Quantitative Reasoning (200-level; 1 course, 3 units). Complete one (1) of the following courses from behavioral science or mathematics.

MATH 220  Business Mathematics
MATH 221  Statistics
MATH 226  Business Statistics
MATH 249  College Algebra
MATH 251  Trigonometry with Descriptive Geometry
MATH 270  Topics in Mathematics
PSYC 221  Statistics for the Social Sciences

Category 3: Art History and Humanities (100- or 200-level; 3 courses, 9 units).

Complete one course from Art History, one course from Humanities, and one course from either Art History or Humanities.

A. Art History Courses (Fine Arts, Applied Arts [Animation, Fashion Design, Graphic Design, or Interior Architecture], or Music). Complete one (1) of the following:

ANIM 240  History of Animation
ARCH 267  World Architecture I
ARCH 268  World Architecture II
COMM 222  Film Studies
COMM 223  Film History
FDES 260  History of Fashion I
FDES 261  History of Fashion II
ARTH 204  History of Modern Art
ARTH 205  History of Contemporary Art
ARTH 211  History of Latin American Art
ARTH 270  Topics in Fine Arts
GDES 260  History of Graphic Design
INAR 141  Interior Architecture History 1
INAR 265  Interior Architecture History 2

B. Humanities Courses (Academic Writing, Communication, Foreign Language, History, Interdisciplinary Studies, Literature, or Philosophy). Complete one (1) of the following:

CHIN 220  Beginning Chinese I
COMM 203  Communication Theory
COMM 210  Interpersonal Communication
COMM 100  Media Culture
COMM 231  Oral Interpretation
INDS 101  Journeys
INDS 102  Natures
INDS 103  Conflicts
INDS 104  Knowledges
PHIL 201  Introduction to Philosophy
PHIL 210  Ethical Systems
PHIL 270  Topics in Philosophy

C. Complete also one (1) of the art history or humanities courses cited immediately above.

Category 4: Social and Behavioral Sciences (100- or 200-level; 3 courses, 9 units).

Complete three (3) of the following courses, with no more than two (2) courses from the same discipline (Anthropology, Economics, Interdisciplinary Studies, Politics and History, or Sociology):

SOC 210  Introduction to Sociology
ANTH 220  Cultural Anthropology
ANTH 270  Topics in Behavioral Science
ECON 200  Elementary Economics
ECON 203  Macroeconomics
ECON 204  Microeconomics
INDS 101  Journeys
INDS 102  Natures
INDS 103  Conflicts
INDS 104  Knowledges
PSYC 200  Introduction to Psychology
PSYC 270  Topics in Psychology
URBS 100  Introduction to Urban Studies

Category 5: Physical and Biological Sciences (200-level; 2 courses, 6 units).

Complete one (1) physical and one (1) biological science course; one of these courses must be a studio-lab course:

A. Physical Science. Complete one (1) of the following:

ENVT 220  Environmental Studies
PHYS 270  Topics in Physical Science

B. Biological Science. Complete one (1) of the following:

ENVT 220  Environmental Studies
Biol 230  Biology (studio-lab course)
Biol 231  Human Biology (studio-lab course)
Biol 232  Botany (studio-lab course)
Biol 270  Topics in Biological Science

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**Upper-Division (300- and 400-level) requirements:**

In order to develop the goals of the general education curriculum at a higher level of complexity and skill, students are required to complete two advanced courses. These courses are preferably based on active learning practices and a combination of short lectures (to clarify information) and seminar discussion (for critical analysis of the information). They often include group projects, oral presentations, and written assignments (essay exams, book reviews, research papers, etc.). In these courses, so-called objective exams (multiple choice, true-false, and fill-in-the-blank) are used only sparingly, if at all. A minimum of three separate measures of student performance are required, but at this level, at least two of them must be written assignments involving critical thinking and at least one opportunity to revise a written assignment must be provided. Class sizes are limited to 20 students. WRIT 112 Academic Writing II and LSCI 105 Information Theory and Practice are pre-requisites for all upper division—300- and 400-level courses—to help students achieve the goals of the General Education Curriculum. Additionally, students must have completed at least one (1) other course in or related to the discipline of the upper-division course.

Complete two (2) courses of at least six (6) total units from the following (EXPERIMENTAL TOPICS CAN BE FOUND ON SELF-SERVICE. CHECK WITH THE REGISTRAR (MILLER HALL) FOR ALTERNATIVES):

- WRIT 31 - Rhetoric and Electronic Environments
- ANTH 370 - Topics in Anthropology
- SOCI 370 - Topics in Sociology
- COMM 314 - Contemporary Journalism
- COMM 310 - Argumentation and Debate
- COMM 307 - Rhetorical Theory
- COMM 305 - Media, Self, And Society
- COMM 312 - Communication and Culture
- COMM 341 - Film Genre
- COMM 342 - Film Noir
- COMM 370 - Special Topics
- ARTH 331 - History of Modern Painting
- ARTH 332 - History of Photography
- ARTH 370 - Topics in Fine Arts
- ARTH 375 - Field Experience
- INDS 322 - Music and Literature
- INDS 327 - Film and Literature
- INDS 370 - Topics in Interdisciplinary Studies
- LITR 328 - American Experiences
- LITR 330 - Autobiography
- MATH 301 - Applied Advanced Statistics
- MATH 370 - Topics in Mathematics
- PHIL 310 - Aesthetics
- PHIL 311 - Moral Philosophy
- PHIL 312 - Philosophy of Religion
- PHIL 314 - Existentialism
- PHIL 370 - Topics in Philosophy
- POHI 321 - International Wars
- POHI 322 - Civil Wars
- POHI 323 - Genocides
- POHI 324 - Aids and Epidemics
- POHI 325 - Modern Revolutions
- POHI 326 - Terrorism
- POHI 327 - Classic Civil Rights Movements
- POHI 328 - Contemporary Civil Rights Movements
- POHI 331 - Classic Political Theory
- POHI 332 - Contemporary Political Theory
- POHI 333 - Globalization
- POHI 334 - Postmodernism
- POHI 335 - Migration and Colonization
- POHI 336 - Liberation and Decolonization
- POHI 337 - United States Constitutional Law
- POHI 338 - International Law and Organizations
- POHI 370 - Topics in Political Science
- PSYC 300 - Social Psychology
- PSYC 301 - Group Processes
- PSYC 305 - Personality
- PSYC 306 - Influence and Persuasion
- PSYC 307 - Self in Society
- PSYC 309 - Abnormal Psychology
- PSYC 310 - Developmental Psychology
- PSYC 311 - Human Sexuality
- PSYC 312 - Environmental Psychology
- PSYC 313 - Social Cognition
- PSYC 314 - Psychology of Gender
- PSYC 315 - Industrial/Organizational Psychology
- PSYC 316 - Cross-Cultural Psychology
- PSYC 331 - Advanced Statistics for the Behavioral Sciences
- PSYC 370 - Topics in Psychology
- BIOL 370 - Topics in Biological Science
- PHYS 370 - Topics in Physical Science
- URBS 301 - Urban Theory
- URBS 302 - Current Issues in Urban Studies
- URBS 311 - Urban Ecology and Los Angeles
- URBS 312 - The Infrastructural City
- URBS 321 - Environmental Urbanism
- URBS 322 - The Global Metropolis

For those elements of the General Education program that are part of degree-granting departments (Communication in Categories 1 and 3, Animation, Architecture, Fashion Design, Graphic Design, Interdisciplinary Studies and Interior Architecture in Category 3, and History, Interdisciplinary Studies, Politics and Psychology in Category 4) see the relevant department’s pages. For all other elements of the General Education program, see below. The descriptions below also include minors offered in Art History, Literature and Philosophy.

The School of Media, Culture, & Design administers the programs in Anthropology and Sociology and the Office of Student Development administers the program in Personal Development. The Institute of Transdisciplinary Studies administers all others.
Policy and Procedures for Accommodating Students and Applicants with Special Needs

Woodbury University is strongly committed to promoting and achieving equitable learning opportunities and participation for students with disabilities. The University complies with Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and applicable state and local anti-discrimination laws. Pursuant to these laws, no qualified individual with a disability shall unlawfully be denied access to participation in or benefits from any services, programs, or activities of the University.

Procedures for Registering for Reasonable Accommodations

1. **Accommodations Request Form.** Log in at http://go.woodbury.edu (Log-in/password distributed at SOAR and afterward by emailing helpdesk@woodbury.edu). Click on the link under “Academic Resources.”

2. **Documentation:** Provide proper documentation which satisfies the following requirements:
   a. State specific disability, as diagnosed, and, when appropriate, relate the disability to the applicable professional standards, i.e., DSM-IV-TR/DSM-V.
   b. Provide relevant educational, developmental, and medical history.
   c. Describe the comprehensive testing and techniques used to arrive at the diagnosis. Include test results with subtest scores (standard or scaled scores) for all tests.
   d. Describe the functional limitations. Explain how the disability impacts the student’s daily functioning and abilities.
   e. Offer suggestions for accommodations for the disability and the rationale for the accommodations.
   f. **NOTE:**
      1. An Individualized Education Plan (IEP) or a 504 Plan is not sufficient documentation of a disability.
      2. The University may require additional documentation if it is determined that the existing documentation is incomplete or inadequate to ascertain the extent of the disability or the need for reasonable accommodation. The cost of obtaining documentation is borne by the student.
      3. Please consult with the Office of Student Development for specific documentation guidelines for particular disabilities.

3. **Discuss requested accommodations:** Schedule an appointment with the Disabilities Coordinator, Dr. Teresa Young, in the Whitten Student Center. (818)394-3345 or email teresa.young@woodbury.edu

4. **Notifying professors:** Each semester, complete a Faculty Notification of Special Needs/Accommodations Release Form if you would like your faculty to be informed and able to assist you in providing accommodations. This should be submitted at least two weeks prior to the start of the class. Any delay in submitting this request may delay the provision of accommodations.

For complete policies, refer to the University Catalog online or contact the Office of Student Development at osdwhit@woodbury.edu

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