Graduate’s To-Do List

If you plan to graduate this year, be sure you have done the following. Once you’ve applied for graduation, invitations will be sent in April to all students eligible to participate in the Commencement ceremony in May.

- APPLICATION: You should have already paid the $100 fee, submitted the Application for Graduation with all necessary documentation (concurrent enrollments, official transcripts, etc.) and received an official evaluation of requirements still left for graduation. If not, contact the Registrar right away! (Miller Hall (818) 252-5270)
- COURSES: Complete all degree requirements.
- WALKING AT GRADUATION: If at the end of Spring you’ll be deficient 6 units or less (3 for graduate degrees), you can file a Petition to Walk at the Registrar’s Office. You must also have submitted an application for graduation and the fee. (Note: Commencement Honors will not be available for those who petition to walk. Also, students are only eligible to participate in one commencement ceremony per degree.)
- GRAD FAIR: Contact the Office of Student Development (Whitten Student Center) in February for the Grad Fair dates, which includes details about cap and gown, announcement cards, class ring, official graduation photography, etc.
- CELEBRATE: Enjoy your big day (May) with family, friends, Woodbury faculty and staff!
- DIPLOMA: Await your official diploma in the mail, arriving around mid-August.

Spring Registration Goal Date: Nov. 30

All continuing students are expected to be registered in their classes by the University-wide Registration Goal date! Students with financial or other concerns which may prevent them from registering should consult with their faculty advisor BEFORE that date.

Spring 2011 Advisement/Registration

Students must meet with their major advisor/FIRST to be able to register.

- Institute of Transdisciplinary Studies (ITS): Isaacs Faculty Center (818) 394-3379
- School of Architecture (ARCH): Isaacs Faculty Center (818) 394-3313
- School of Business (BUS): School of Business (818) 252-5231
- School of Media, Culture & Design (MCD): Isaacs Faculty Center (818) 394-3372
- Undergraduate Business Intensive Program (OBM): Whitten Student Center (818) 252-5232

Class Schedules on Self-Service: Friday, October 29, 2010*

- UNITS COMPLETED
- any
- 90 or more
- 60-89
- 30-59
- 0-29
- Any

- CLASS STANDING
- Graduates
- Seniors
- Juniors
- Sophomores
- Freshmen
- Open Registration (All Students)

- REGISTRATION BEGINS
- November 1, 2010
- November 1, 2010
- November 1, 2010
- November 15, 2010
- November 15, 2010
- November 29, 2010
- November 30

*Dates Tentative

Registration is unavailable for all November 10-14, 2010

Top Reasons for Students to Get Advised and Register for Spring Classes by November 30th

1. **Do you really need more stress during Finals Week?** Studio finals begin December 1 and Lecture finals begin December 6th, so November 30th is just the right deadline, don’t you think?
2. **Winter Break + Woodbury = Ghost Town:** After Fall classes and finals end, many advisors leave for vacations and are not as conveniently available after November 30th.
4. **Make sure the class you need is offered!** New sections of classes may open if departments see there is a demand before November 30th. On the other hand, classes with low enrollment by November 30th may be cancelled.
5. **If you don’t, you WILL get a call from Woodbury… (and another… and another… and another…)** If you register on time or let your faculty advisor know why you cannot or will not be registering on time, you can avoid getting these “reminders”
6. **It’s the Woodbury Way!** Faculty and staff are here to help you work through challenges and be successful, so why don’t you let them? It’s the Woodbury Way, after all.
FINISHING UP FALL 2010

Academic Calendar

UNDERGRADUATE DAY, EVENING AND MASTERS OF ARCHITECTURE IN REAL ESTATE STUDENTS (BURBANK AND SAN DIEGO CAMPUSES)

Faculty Development Days (no classes)
Last day to withdraw from classes
Priority Financial Aid filing date for Spring 2011 for returning students only
Academic Advising and Course Selection
Period for returning students
General (Open) Registration Returning Students
University Break: Thanksgiving
Last regular class session
Studio Finals
Final Examination Period
University Break: Winter Break
Commencement

October 11-12
October 22
November 1
November 1
November 29-January 24
November 25-26
November 30
December 1-5
December 6-10
December 13-January 9
Graduate May 7; Undergrad May 8

INTENSIVE 7-WEEK COURSES: UNDERGRADUATE AND MASTER OF BUSINESS ADMINISTRATION (MBA) PROGRAMS (EVENING)

Session 2 begins
Registration deadline, Session 2
Add/Drop period for Session 2
Last day to withdraw from Session 2
Semester Recess
November 1
November 5
December 6-January 9

MOL 5-WEEK COURSES
Session 3 begins
Registration Deadline, Session 3
Add/Drop period for Session 3
Last day to withdraw from Session 3
Late regular class day, Session 3
November 1
November 1-5
November 1-5
November 19
December 3

TUEDAY FINALS M W 7:30/8:00/8:15 AM M W 8:00-10:00 AM M W 10:00/10:30 AM M W 10:30 AM-12:30 PM THURSDAY FINALS T R 3:00 PM THURSDAY 3:00-5:00 PM T R 12:00 PM THURSDAY 12:00-2:00 PM T W 4:00/4:30 PM T W 4:00-6:00 PM T W 6:30 PM T W 7:00-9:00 PM WEDNESDAY FINALS M W 9:00 AM M W 9:00-11:00 AM M W 6:30 PM WEDNESDAY 6:30-9:00 PM M W 12:00 PM M W 12:00-2:00 PM M W 3:00 PM M W 3:00-5:00 PM M W 6:30 PM M W 7:00-9:00 PM

Fall 2010 Final Exam Schedule

Lecture Class Finals

CLASS DAYS CLASS START TIME DAY OF FINAL TIME OF FINAL
M O N D A Y F I N A L S M W 7:30/8:00/8:15 AM M O N D A Y 8:00-10:00 AM M W 10:00/10:30 AM M O N D A Y 10:30 AM-12:30 PM M W 1:00/1:30/2:00 PM M O N D A Y 1:30-3:30 PM M W 4:00/4:30 PM M O N D A Y 4:00-6:00 PM M W 6:30 PM M O N D A Y 7:00-9:00 PM T H U R S D A Y F I N A L S T R 7:30 AM T H U R S D A Y 7:30 AM-9:30 AM T R 10:00/10:30 AM T H U R S D A Y 10:30 AM-12:30 PM R 6:30 PM T H U R S D A Y 6:30-8:30 PM T W 4:00/4:30 PM T W 4:00-6:00 PM T W 6:30 PM T W 7:00-9:00 PM W E D N E S D A Y S F I N A L S M W 9:00 AM W E D N E S D A Y 9:00-11:00 AM M W 6:30 PM W E D N E S D A Y 6:30-9:00 PM M W 3:00 PM W E D N E S D A Y 3:00-5:00 PM M W 12:00 PM W E D N E S D A Y 12:00-2:00 PM M W 10:00/10:30 AM W E D N E S D A Y 10:00 AM-12:30 PM M W 12:00 PM W E D N E S D A Y 12:00-2:00 PM M W 11:00 AM W E D N E S D A Y 11:00 AM-1:00 PM W E D N E S D A Y 3:00-5:00 PM W E D N E S D A Y 6:30-9:00 PM

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Studio Finals

Wednesday, December 1 - Sunday, December 5

Intensive Programs Finals

(FBA and Non-traditional Undergraduates 7-week Sessions and MOL 5-week Sessions)

Final times vary Refer to Course Syllabus from Instructor

Advising Bulletin Contributors

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With special appreciation to the members of the Faculty-OSD Advising (FOA) Committee: Evelyn Alfaro (OSD), Jocelyn Blanco (OSD), Angel Díazos (MCD), Catherine Herbst (ARCH), Veronetta Jackson (OSD), Bob Jenkins (BUS), Rich Matzen (ITS), Danielle Way (BUS)

The Advising Bulletin is a publication of the Office of Student Development

(818) 252-5232 osdevbt@woodbury.edu

Students: Academic Support Resources for YOU

Supplemental Academic Advising Tutoring Academic Peer Mentors Early Alert Academic Referrals International Peer Advisors Students with Disabilities Services

Interested in any of these FREE services? Contact the Office of Student Development at (818) 252-5232

Faculty: Questions, Concerns, or Suggestions about Advising?

Woodbury’s Faculty-OSD Advising (FOA) Committee wants to hear from you! Please contact Rebecca Devereaux (818) 252-5232

NOTE CAMPUS-WIDE POLICIES AND PROCEDURES FOR FINAL EXAMS

1. Final examinations or projects are required and to be administered based upon the schedule above.
2. Scheduling changes must be approved by the appropriate Dean/Director and the Office of Student Development (OSD)
3. If the schedule above does not seem to cover your circumstance, contact OSD for clarification. (818) 252-5232

• Registration Kick-Off Lunch for Advisors – Oct 28 (OSA committee)
• Exquisite Flaws Exhibit – Sept 30 – Oct 29
• Academic Peer Mentors
• Early Alert Academic Referrals
• International Peer Advisors
• Faculty-OSD Advising (FOA) Committee
• Students with Disabilities Services
• Faculty-O SD
• Holiday break (offices closed) – Nov 25-26
• University-wide Registration Goal (all staff should be available in their Spring 2011)
• “Stress Busters” – Nov 29-Dec 3 (OSD)
• Studio Finals Finale – Nov 29-Dec 4 • Lecture Exams – Nov 29-Dec 4 • Residence Halls Close at 12:00 noon – Dec 11
• Winter Break (offices closed) – Dec 18-21
• Finishing Up Fall 2010

Please contact
Rebecca Devereaux (818) 252-5232
1. Make an appointment with your assigned Major Advisor as soon as possible during your registration period! The registration periods and contact numbers can be found on page 1 of this issue of the Advising Bulletin and will also be posted at the Isaacs Faculty Center and the Registrar’s Office.

2. Prepare! Before your major advisor meeting, have a list of questions and a preliminary schedule ready for him/her to review.

To determine which courses you still need for graduation, review your Major Worksheet (available from your advising file) and the Woodbury Course Catalog: www.woodbury.edu/Academics—Course Catalog.

3. Search for courses online using Self-Service at go.woodbury.edu. For directions on how to use Self-Service, the University’s online registration software, go online to the University’s web page (www.woodbury.edu). Scroll on “Current Students” to "Moodle & Self-Service," then “Help.” Click on "Self-Service Documents" then click on “Self-Service – Register for Classes.” Remember to review the course requirements for prerequisites, co-requisites, fees, and general education.

4. Register as soon as possible after your academic advising appointment and register NO LATER THAN the University-wide Registration goal date.

Know the Lingo!

ACADEMIC LOAD: A full-time academic load for undergraduates is defined as 12-18 units per semester. Students achieving a grade point average of 3.0 or higher in the preceding semester and a cumulative grade point average of 3.0 or higher, or entering the University with a 3.0 cumulative grade point average from a United States high school or college, may register for a maximum of 21 units during the succeeding semester. As long as the requisite average of 3.0 is maintained, acceleration is permitted.

AUDITING COURSES: When a course is audited, there are no examinations or grades recorded. Regular attendance, however, is expected so that the student’s presence is not disruptive to the progress of the class. The matriculated undergraduate student may audit a course within the 18-unit maximum for the comprehensive unit cost of the semester’s tuition. For approved units in excess of 18, the charge is 50% of the tuition per unit as stated in the current catalog.

CANCELED CLASS: A canceled class is a course that is scheduled but is no longer being offered.

CLASSIFICATION OF STUDENTS (CLASS STANDING): Students who have completed 0-29 units of credit (applicable toward the degree) are classified as freshmen; 30-59 units as sophomores, 60-89 units as juniors and 90-126 units or more as seniors, and 127+ as senior plus.

CLOSED CLASS: A closed class has met its enrollment limit and will not add more students.

CONCURRENT ENROLLMENT: For students wishing to take a course at another college (for example, a community college) while they are enrolled at Woodbury, or for students wishing to take a summer course at a community college. Concurrent enrollment must first be signed by an advisor, then approved by the Registrar’s Office so a student can be certain the course will transfer back to Woodbury.

CREDIT (UNIT): The number of units a course is worth generally corresponds to the amount of time the class meets each week.

GE (GENERAL EDUCATION): General Education is a series of courses required outside the major department of all Woodbury students.

HOLD: A hold prohibits a student from registering for classes. Students have holds placed on their registration when they have not met a University obligation. (Failing to take required tests, submit transcripts/documents, pay library fines, etc.)

INCOMPLETE: A grade received when a student earning a passing grade is unable to complete a course because of extenuating circumstances. An incomplete is only given with the consent of the course instructor. The course must be completed within one semester, or the grade of “I” will become an “F.”


MOODLE: Woodbury’s new course management system replaces IQ Web’s Course Hompage in May 2009.

UNRESTRICTED ELECTIVE: Unrestricted electives are units left over after the major and general education requirements are satisfied to reach the units required for a degree. These electives can be used to explore areas of interest and courses can be selected from any department on campus.

WITHDRAWAL: Discontinuing a class after the end of the drop period will result in a withdrawal (“W”) grade for that class on your transcript if a student completes a Change of Program form and submits it to the Registrar BEFORE the Withdrawal deadline. This grade will not affect your grade point average (GPA). (See “Withdrawal Policy” in the catalog.)

How to Find and Register for Courses Using Self-Service

Students look up course offerings and register for classes online every semester using SELF-SERVICE: Students access Self-Service via the internet address: HTTP://GO.WOODBURY.EDU. Students must log in with their USER NAME and PASSWORD.

Lab (2nd floor). Once you have logged-in, follow the steps below:

1. Select the Traditional Courses menu item.

2. If the status for the period is OK to register, select the Period and continue with the registration process.

3. If the status for the period is NOT OK to register, you are not authorized to register for this period at this time. You may contact your advisor for more information.

4. Find the courses you want to take by selecting Section Search.

5. Enter your search criteria for the course sections you want to take.

6. For any open course you want to take, select Add to Cart.

7. You can always go back to register the courses that are left in the Cart. Select Cart under Home tab and then select Register.
**Academic & Professional Organizations**

**A.L.A. MODE** (previously Common Threads) • As the fashion club on campus, A.L.A. MODE aims to promote awareness of the fashion field, shed light on how it relates to a variety of topics, and create an understanding of its correlation and collaboration with other fields and studies. A.L.A. MODE will host events with other organizations on campus so that we may get better acquainted with other fields of study.

**American Institute of Graphic Arts (AIGA)** • AIGA’s purpose is to further excellence in design as a broadly defined discipline, strategic tool for business and cultural force. AIGA is a professional association committed to stimulating thinking about design through the exchange of ideas and information, the encouragement of critical analysis and research and the advancement of education and ethical practice.

**Architecture Student Forum (ASF)** • The Architecture Student Forum offers their fellow architecture students activities to aid in their own growth as students and professionals. In close collaboration with the architecture faculty, their events provide a level of interaction that thrives on a student-faculty, student-student, and faculty-faculty relationship.

**BP-WOW (Business Professional Women of Woodbury)** • The purpose of BP-WOW is to achieve equity for women in the workplace through advocacy, education, and information, to empower women, to build upon and develop members into successful women, to explore, build and maintain relationships with each other as well as networking with corporate professionals, and to increase personal development.

**CeArt** • CeArt actively involves students in the world of animation. The group helps provide a network in animation, education, and information, to empower women, to build upon and develop members into successful women, to explore, build and maintain relationships with each other as well as networking with corporate professionals, and to increase personal development.

**Collegiate Entrepreneurs’ Organization (CEOs)** • The Collegiate Entrepreneurs’ Organization informs, and attempts to resolve any student concerns about the business field. The group helps provide a network in animation, education, and information, to empower women, to build upon and develop members into successful women, to explore, build and maintain relationships with each other as well as networking with corporate professionals, and to increase personal development.

**Fraternity and Sorority Life**

**Beta Lambda Chi Fraternity** • The student government at Woodbury University is dedicated to the enrichment of students through imaginative, collective and interactive activities. The club aims to embrace the diversity of the student body while deepening members’ individual and mutual understanding of communication.

**Social Animals** • Social Animals is an academic and social organization which encourages members with an interest in gaining knowledge in the field of psychology. The organization’s goal is to promote an inclusive atmosphere by uniting students of various backgrounds. Its members will gain academic awareness through a variety of guest speakers. Information on research, workshops, volunteer and careers opportunities will also be presented. Also, of major importance to the organization is visible, hands-on community service.

**Society of Accounting and Business** • This organization enables Accounting and Business students to build lasting relationships and to have a better understanding of job opportunities in their field.

**Armenian Student Association (ASA) •** The Armenian Student Association is open to all male students. It welcomes all majors, with new members pledged each semester after the fall period. Activities of the group include philanthropic and service projects, educational sessions for members, fundraisers and social events for members and the entire University community.

**Phi Sigma Sigma Sorority** • Phi Sigma Sigma is an international sorority. Membership is open to all full and part-time undergraduate women. The women of Phi Sigma Sigma share a commitment to lifelong learning. They teach each other and learn from each other. They make academic achievements a priority, fostering an environment that encourages our membership to reach their highest potential. Phi Sigma Sigma values making a difference in the lives of others. Hence, they become leaders in their communities, their professions, and their sisterhood. Leadership through service comes naturally to their members as they cultivate personal growth by seeking opportunities to serve. It is a dynamic staircase of women with different backgrounds but similar values. Our commitment to inclusiveness binds us, and results in strong women who embrace individuality and share this philosophy with the world.

**Sigma Omega Nu Sorority** • Sigma Omega Nu is a regional organization that strives for sisterhood, scholastic excellence, self-improvement and cultural awareness at Woodbury University, as well as the community. Membership is open to all full time female students on campus.

**Student Life**

**Communication Club** • The Communication Club at Woodbury University is dedicated to the enrichment of students through imaginative, collective and interactive activities. The club aims to embrace the diversity of the student body while deepening members’ individual and mutual understanding of communication.

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Class Attendance Policy
Regular and prompt attendance at all University classes is required. The instructor is not obligated to assign extra work or to prepare additional examinations for classes missed. It is understood that when 15% of the class time has been missed, the student’s attendance rate is excessive. Each instructor will announce his/her attendance policy in the course syllabus.

Program Change Period
Undergraduate and Accelerated program changes (course add/drops) are accepted at the Registrar’s Office beginning with the Monday following the beginning of the Late Registration period.

Leave of Absence and Re-admission
Students remain in active status for three semesters on a leave of absence. If not enrolled by the fourth semester (excluding Summer sessions), a student must apply for readmission and be admitted before falling out of status matriculate under the degree earned.

Policy on Incomplete Grades
An incomplete grade (“I”) may be issued by a course instructor when an extenuating circumstance such as illness occurs during the final seven weeks of the semester. An incomplete grade may be issued when the following conditions exist:

- The student has filed an official petition for an incomplete grade with the course instructor prior to the day of the final examination or final project due date.

Petition for a Leave of Absence
Students taking a leave of absence from the University for one or more semesters to a maximum of three semesters must complete the formal approval process. A petition should be obtained from the Registrar’s Office and the process completed before leaving the University.

Purpose: In granting a leave of absence Woodbury University recognizes the need of our students to interrupt their academic work for a period of time. A leave of absence will allow a Woodbury student to return to his or her studies after the leave without reapplying to the University. The particular reasons for a leave of absence vary, as does the length of time granted for a leave. Woodbury University policy is designed to meet these varying needs and to provide the opportunity for the student to discuss with representatives of the University the implications and responsibilities of a leave of absence. Please see the current Woodbury University Catalog for the complete policy on Petition for a Leave of Absence.

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Facilitating Academic Dishonesty
Facilitating academic dishonesty is intentionally or knowingly helping or attempting to help another commit an act of academic dishonesty.

Cheating
Cheating is the act or attempted act of deception by which an individual seeks to misrepresent that he/she has mastered information on an exercise that he/she has not mastered.

Fabrication
Fabrication is the use of invented information or the falsification of research or other findings in an academic exercise.

Academic Honesty Policy
Because the integrity of the academic enterprise of any institution of higher education requires honesty in scholarship and research, academic honesty is required at Woodbury University. Academic integrity is important for the well-being of the community and for the pursuit of knowledge. Second, academic dishonesty violates the most fundamental values of a community of scholars and deprecates the achievements of the entire university community. Accordingly, Woodbury University views academic dishonesty as one of the most serious offenses that a member of our community can commit. Adherence to the Academic Honesty Policy reflects the commitment of our community to the ideals of learning, research, and scholarship.

Definitions of Academic Dishonesty
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Plagiarism
Plagiarism is the submission of another’s work as one’s own, without adequate attribution. When an individual submits work that includes the words, ideas or data of others, the source of the information must be acknowledged through complete, accurate, and specific references, and, if verbatim statements are included, through quotation marks or indentation as appropriate.

Inadequate Citation
Material borrowed from any source, including the Internet, must be acknowledged. Students are urged to consult faculty or recognized published guidelines in their field for appropriate formatting of the following:

- Academic Misconduct
Academic misconduct includes other academically dishonest acts such as tampering with grades or taking part in obtaining or distributing any part of an unadministered test.

- The complete text of the Academic Honesty Policy can be found in the Woodbury Academic Catalog and the Student Handbook.

Undergraduate Requirements to Graduate
1. 120-128 semester units (B.S., B.A., B.F.A.); 160 semester units for the B.Arch
2. 45 semester units or more in residence at Woodbury with at least 32 units out of the last 40 units
3. 2.0 GPA minimum, undergraduate; 3.0 GPA minimum graduate
4. All course and degree requirements for the major
5. All General Education requirements
6. Satisfy Internship or work experience hours (depending on major)
7. For undergraduate Business majors, fulfill Computer Literacy requirement

Complete information regarding graduation requirements is provided in the current University Handbook and Guide to Learning (my.woodbury.edu > Students > Academic Resources-OASIS (Office of Academic Success and Instructional Services) > University Catalog).

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Plagiarism is the submission of another’s work as one’s own, without adequate attribution. When an individual submits work that includes the words, ideas or data of others, the source of the information must be acknowledged through complete, accurate, and specific references, and, if verbatim statements are included, through quotation marks or indentation as appropriate.

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In order to aid students in securing timely provision of appropriate services, the student must provide the proper documentation. The initial documentation for accommodations cannot be more than five years old. Once a student has met with the Assistant Dean and formally documented and registered his/her disability, accommodations will be discussed and arranged. Faculty, advisors, and/or staff will be notified about the accommodation arrangements by the Assistant Dean after the student has registered with the Office of Student Development, as indicated above.

Policy on Accommodating Students with Disabilities
It is the policy at Woodbury University to comply with Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and state and local regulations regarding students and applicants with disabilities. Pursuant to these laws, no qualified individual with a disability shall unlawfully be denied access to, participation in, or benefits from any services, programs, or activities of Woodbury University. The University is strongly committed to providing and achieving equitable learning opportunities and participation for students with disabilities.

The University will make reasonable accommodations to students with documented disabilities that substantially limit a major life activity. These may include, but are not limited to, modifications of course load, exam accommodations (quiet place, additional time, word processor), books on tape, note takers, and peer tutors. Accommodations that fundamentally alter the nature of the course or program are not appropriate. The University does not provide personal assistants or individual personal tutors.

At the beginning of each semester, students wishing to have accommodations should schedule a brief appointment with the Assistant Dean of Academic Support Services (when Student Success Center [818.325.5234]. It is the student’s responsibility to make her or his needs known in this way, and it is the student’s responsibility to keep all appoint-
**Courses by Department:**

- **Economics:**
  - Courses in microeconomics and macroeconomics, focusing on economic analysis, national income, inflation, unemployment, money and banking, government fiscal and monetary policies, and the understanding of the economy.
  - This course has no prerequisites.

- **Mathematics:**
  - A course in basic statistical concepts, including inferential methods such as statistical inference, hypothesis testing, and regression analysis.
  - This course is required for all architecture majors.
  - You will need a "C" or better to move on to WRIT 112, Academic Writing II.

- **Psychology:**
  - An introduction to the basic concepts of psychology, including the origins of psychology, the methods used in research, and the psychological processes of perception, learning, thinking, motivation, and social behavior.
  - This course has no prerequisites.

- **Religion:**
  - A course in the major religions of the world, focusing on their beliefs, practices, and impact on society.
  - This course has no prerequisites.

- **Science:**
  - A course in the major branches of science, focusing on the scientific method, scientific thinking, and scientific literacy.
  - This course has no prerequisites.

- **Sociology:**
  - A course in social theory and its application to contemporary social problems.
  - This course has no prerequisites.

- **Statistics:**
  - A course in statistical methods and their applications in research and decision-making.
  - This course has no prerequisites.

- **Writing:**
  - An intensive writing course where students develop their ability to produce clear, coherent, and persuasive writing.
  - You will need a "C" or better to move on to WRIT 112, Academic Writing II.

- **Other:**
  - A course in the history and theory of architecture and design, focusing on the evolution of architectural styles and their impact on society.
  - This course has no prerequisites.

**Pre-College Requirements:**

- **English:**
  - A study of the similarities and varieties of human behavior, focusing on the study of individuals and cultures.
  - This course is required for all architecture majors.
  - You will need a "C" or better to move on to WRIT 112, Academic Writing II.

- **Mathematics:**
  - A course in basic statistical concepts, including inferential methods such as statistical inference, hypothesis testing, and regression analysis.
  - This course is required for all architecture majors.
  - You will need a "C" or better to move on to WRIT 112, Academic Writing II.

- **Science:**
  - A course in the major branches of science, focusing on the scientific method, scientific thinking, and scientific literacy.
  - This course has no prerequisites.

- **Writing:**
  - An intensive writing course where students develop their ability to produce clear, coherent, and persuasive writing.
  - You will need a "C" or better to move on to WRIT 112, Academic Writing II.

**Lower-Division (100- and 200-Level) Requirements:**

- **Art History and Humanities:**
  - A course in the history and theory of architecture and design, focusing on the evolution of architectural styles and their impact on society.
  - This course has no prerequisites.

- **Economics:**
  - A course in microeconomics and macroeconomics, focusing on economic analysis, national income, inflation, unemployment, money and banking, government fiscal and monetary policies, and the understanding of the economy.
  - This course has no prerequisites.

- **Mathematics:**
  - A course in basic statistical concepts, including inferential methods such as statistical inference, hypothesis testing, and regression analysis.
  - This course is required for all architecture majors.
  - You will need a "C" or better to move on to WRIT 112, Academic Writing II.

- **Psychology:**
  - An introduction to the basic concepts of psychology, including the origins of psychology, the methods used in research, and the psychological processes of perception, learning, thinking, motivation, and social behavior.
  - This course has no prerequisites.

- **Writing:**
  - An intensive writing course where students develop their ability to produce clear, coherent, and persuasive writing.
  - You will need a "C" or better to move on to WRIT 112, Academic Writing II.
Category 5: Physical and Biological Sciences (200-level; 2 courses, 6 units)

- PHYS 240 Physics I
  - This course looks at the social and cultural role of movies, the film industry, and the audience.
  - This course also requires previous completion of PHYS 140, Physics I.

- PHYS 241 Physics II
  - An introduction to physics; 3 hours of lecture, 3 hours of laboratory.
  - Does not meet the studio-lab requirement for sciences.
  - This course has no prerequisites.

- PHYS 27x Physics: A Modern View of the Universe
  - This course addresses the values, philosophical meaning and societal impact of physics and stresses the scientific process.
  - This is a new course for architecture majors.
  - It is designed for all students not majoring in Architecture; these students may not take this course.

- NURS 201 Life Science
  - This introduces major concepts in biology: cell biology, molecular genetics, evolution; a survey of living things, ecology, and animal behavior.
  - May not be taken for credit by students who have completed HSIA 250, Biology: Concepts of Life.
  - Requires the studio-lab requirement for sciences.
  - This course has no prerequisites.

- PSYC 200, Introduction to Psychology
  - This course is intended to familiarize the student with the history, concepts, causes and treatments of a variety of psychiatric disorders, including mood, anxiety, and personality disorders as well as substance-related disorders.
  - Does not meet the studio-lab requirement for sciences.
  - This course has no prerequisites.

- PSYC 309 Abnormal Psychology
  - This course examines the concept of beauty, the nature of art, aesthetic objects, truth and meaning in the arts, and an exploration of art as intuition, imitation and experience.
  - This course also requires previous completion of at least one lower-division humanities course.

- PSYC 310 Aesthetics
  - This course introduces the history of aesthetics.
  - Examines great artworks from 1900 to the present, and the cultural and theoretical bases of art.
  - The course has no prerequisites.

- PSYC 316 Influence and Persuasion
  - Social psychology is concerned with the interaction of individuals with other individuals and groups.
  - This course also requires previous completion of at least one lower-division humanities or social science course.

- PSYJ 27x Physics: A Student's Guide of the Universe
  - This course introduces the values, philosophical meaning and societal impact of physics and stresses the scientific process.
  - This is a new course for architecture majors.
  - It is designed for all students not majoring in Architecture; these students may not take this course.

- RIGS 201 Botany
  - This introduces major concepts in biology: cell biology, molecular genetics, evolution; a survey of living things, ecology, and animal behavior.
  - May not be taken for credit by students who have completed HSIA 250, Biology: Concepts of Life.
  - Requires the studio-lab requirement for sciences.
  - This course has no prerequisites.

- ENSI 350 Interdisciplinary Research
  - An introduction to interdisciplinary research, including approaches to integrating various disciplines and applying insights from one to the other and vice versa.
  - This course also requires previous completion of at least one lower-division humanities or social science course.

- PSYC 309 Abnormal Psychology
  - This course examines the concept of beauty, the nature of art, aesthetic objects, truth and meaning in the arts, and an exploration of art as intuition, imitation and experience.
  - This course also requires previous completion of at least one lower-division humanities course.

- PSYC 370x Innertainment
  - Social psychology is concerned with the interaction of individuals with other individuals and groups.
  - This course also requires previous completion of at least one lower-division humanities or social science course.

- RIGS 211 Human Biology
  - This course introduces major concepts in biology: cell biology, molecular genetics, evolution; a survey of living things, ecology, and animal behavior.
  - May not be taken for credit by students who have completed HSIA 250, Biology: Concepts of Life.
  - Requires the studio-lab requirement for sciences.
  - This course has no prerequisites.

- RIGS 212 Botany
  - This introduces major concepts in biology: cell biology, molecular genetics, evolution; a survey of living things, ecology, and animal behavior.
  - May not be taken for credit by students who have completed HSIA 250, Biology: Concepts of Life.
  - Requires the studio-lab requirement for sciences.
  - This course has no prerequisites.

- ENSI 350 Interdisciplinary Research
  - An introduction to interdisciplinary research, including approaches to integrating various disciplines and applying insights from one to the other and vice versa.
  - This course also requires previous completion of at least one lower-division humanities or social science course.

- PSYC 309 Abnormal Psychology
  - This course examines the concept of beauty, the nature of art, aesthetic objects, truth and meaning in the arts, and an exploration of art as intuition, imitation and experience.
  - This course also requires previous completion of at least one lower-division humanities course.

- PSYC 370x Innertainment
  - Social psychology is concerned with the interaction of individuals with other individuals and groups.
  - This course also requires previous completion of at least one lower-division humanities or social science course.

- RIGS 211 Human Biology
  - This course introduces major concepts in biology: cell biology, molecular genetics, evolution; a survey of living things, ecology, and animal behavior.
  - May not be taken for credit by students who have completed HSIA 250, Biology: Concepts of Life.
  - Requires the studio-lab requirement for sciences.
  - This course has no prerequisites.

- RIGS 212 Botany
  - This introduces major concepts in biology: cell biology, molecular genetics, evolution; a survey of living things, ecology, and animal behavior.
  - May not be taken for credit by students who have completed HSIA 250, Biology: Concepts of Life.
What is a Woodbury Student Leader?

Student Leader Mission Statement: As Student Leaders, we are committed to take the initiative to responsibly communicate the voice of all students while providing opportunities and guidance for their own successes. We strive to enhance the community through teamwork, involvement and integrity.

Apply to be a Student Leader!
Whitten Student Center

Are Accelerated Courses Right for Me?

Before registering for a 7-week accelerated course, consider...
• Am I willing and able to focus throughout a multi-hour class?
• Am I prepared for how many chapters or concepts might be covered in each class session?
• Will I have the time OUTSIDE of class to read several chapters each week and keep up with multiple assignments?
• Am I prepared to seek tutoring or help from the professor OUTSIDE of class time?

Special Note to Parents

How can I find out how my student is doing in classes?

The best approach is to ask him/her directly. Communication between parents and young adults isn’t always easy, and parents often wish their child would disclose more of what’s going on. The college years, however, are a period of remarkable growth and maturation. The ability and willingness of students to share information and insights usually grows, especially as they acquire the confidence that comes with assuming greater responsibility for their own lives. FERPA, the Family Educational Rights and Privacy Act, is a federal law regarding the privacy of student records and the access provided to these records. Unless your student has provided written authorization specifically identifying what information may be released to you as the parent, you may not have access to his or her records, such as grades and test scores.

Have you visited the Woodbury web portal lately?

The Woodbury Community will soon be required to function through the web portal. It’s easy!
1. Go to my.woodbury.edu.
2. Find out about important announcements for faculty, staff and students, highlights campus events, solicits feedback on various issues, and much more.
3. Click on “My Site” to create your personal profile. Add pictures, documents, maintain a calendar and task list, and much more!

Campus Map

1. Information & Security
2. Hensel Hall
3. Miller Hall
4. Cabrini Meeting Room
5. The New Woody’s
6. Cabrini Hall
7. Design Center Annex
8. University Bookstore
9. South Hall
10. ASG House/Pool
11. Design Center
12. North Hall
13. Kirby Hall
14. Sports Courts
15. Physical Plant Operations
16. Central Services
17. Whitten Student Center
18. Isaacs Faculty Center
19. School of Business
20. L.A. Times Library
21. School of Architecture
22. Julius Shulman Institute
23. Naidorf Hall
24. Alumni Quad
Parking
P1= West Lot
P2= North Lot
P3= South Lot
P4= East Lot
P5= South East Lot

Spring Highlights for Students, Faculty and Staff
For more information, contact (in parentheses)

• Instructional Break (summer) – Feb 22 & Mar 3
• Cal State Application Deadline – Mar 2
• Priority Financial Aid deadline for 2011 – 2012 is FAFSA by March 2 and complete application file by April 2
• Student Leader Applications Due – Mar 4 (00p)
• Spring Break (no classes except intensive courses) – Mar 7 – 11
• Emergency Annual Exhibit – April 2 – 18 (Graphico/Design)
• Life in Another Country – Feb 2, Mar 16; Apr 14
• University-wideCapstone Event for Fall students should be envolved in their fall 2011 classes – Apr 28
• Stress Busters – Apr 25 – 29 (00p)
• Studio Final Exam – Apr 27 – 30
• AIGA Student Portfolio Day – Apr 30 (Graphic Design)
• LetFire Finals – May 2 – 6
• Service & Leadership Awards Convocation – May 6
• Academic Awards Convocation – May 6
• Graduation Commencement – May 8
• Voice of Design Annual Student Work Exhibit – May 8 (Graphico/Design)
• Undergraduate Commencement – May 7
• Residencial Halls Live at 12:00am – May 8

Where to Go for What

Please see the Woodbury Campus Map on the back page to find all locations.

What You Are Looking For / Where You Will Find It

Academic Advising / Isaacs Faculty Center, School of Business, Whitten Student Center
Academic Forms and Petitions / Registrar’s Office (Miller Hall 103)
Audio-Visual Aides / University Library
Books and Supplies / Campus Store
Career Guidance / Careers and Alumni Office (Hensel Hall 100)
Changing Your Major / Registrar’s Office (Miller Hall 103)
Computer Login Accounts, Printing Account / Computer Lab (Miller Hall 291)
Emergency Student Loans / Whitten Student Center
Events Schedule / Whitten Student Center
Facilities Reservations / Whitten Student Center
Financial Aid / Scholarship Information / Financial Aid Office
(Miller Hall 103)
Grades, Change/Petition / Registrar’s Office (Miller Hall 103)
Graphic Supplies / Campus Store
Health Insurance / Health Services (Whitten Student Center)
Housing (On- and Off-Campus) / Whitten Student Center
Immigration Forms and Assistance / Whitten Student Center
Leave of Absence from Woodbury / Registrar’s Office (Miller Hall 103)
Lost and Found / Whitten Student Center
Money Change (Le. coins) / Business Office (Miller Hall 101)
Pay Tuition or Fees / Business Office (Miller Hall 101)
Personal Counseling / Counseling Services (Whitten Student Center)
Photocopies / University Library, Cabrini Hall, Miller Hall, Whitten Student Center
Postage and Mailing Services / Central Services (Whitten Student Center)
Program Change (Adding/Dropping Courses) / Registrar’s Office (Miller Hall 103)
Public Transportation (MTA) – Bus Schedules / Whitten Student Center
Publicity Approval / Whitten Student Center
Sports and Recreation (Intramural sports) / Whitten Student Center
Student ID Cards / University Library
Student Organizations / Whitten Student Center
Tax of Property / Whitten Student Center
Transcripts / Registrar’s Office (Miller Hall 103)
Transfer Credits / Registrar’s Office (Miller Hall 103)
Tutoring (free!) / Whitten Student Center