Graduation is Nearly Here!

Invitations will be sent in April to all eligible students to participate in the Commencement ceremony May 9th, 2009. If you plan to graduate, be sure you have done the following:

- **APPLICATION**: You should have already paid the $100 fee, submitted the Application for Graduation with all necessary documentation (concurrent enrollments, official transcripts, etc.) and received an official evaluation of requirements still left for graduation. If not, contact the Registrar right away! (Miller Hall (818) 252-5270)
- **COURSES**: Complete all degree requirements.
- **WALKING AT GRADUATION**: If at the end of Spring you’ll be deficient 6 units or less (3 for graduate degrees), you can file a Petition to Walk at the Registrar’s Office. You must also have submitted a application for graduation and the fee. (Note: Commencement Honors will not be available for those who petition to walk and students are only eligible to participate in one commencement ceremony per degree.)
- **GRAD FAIR**: Attend March 5 or April 25, Woody’s, 11:30 am - 1:30 pm
- **CLASS RING**: If interested, a Jostens representative will be on campus March 5, April 6, AND April 25.
- **CAP & GOWN**: Available at WU Bookstore, between April 25th-May 8th.
- **GRADUATION ANNOUNCEMENT CARDS**: If interested, available for purchase at WU Bookstore.
- **CELEBRATE**: Enjoy your big day with family, friends, Woodbury faculty and staff!
- **DIPLOMA**: Await your official diploma in the mail, arriving around mid-August.

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### Check Out What’s New Inside!

**Summer & Fall Dates to Know**

- **Student Life**
- **Faculty & Staff Spotlights**

---

### Summer & Fall 2004 Advisement & Registration Periods

**Dates are tentative and subject to change by Registrar**

<table>
<thead>
<tr>
<th>School of Architecture (ARCH)</th>
<th>School of Business (BUS)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(818) 394-3313</td>
<td>(818) 252-5231</td>
</tr>
<tr>
<td>School of Media, Culture &amp; Design (MCD)</td>
<td>School of Interdisciplinary Studies (TIS)</td>
</tr>
<tr>
<td>(818) 394-3372</td>
<td>(818) 394-3379</td>
</tr>
</tbody>
</table>

**Summer & Fall 2009 Schedules on IQ Web Friday, March 20, 2009**

<table>
<thead>
<tr>
<th>UNITS COMPLETED</th>
<th>CLASS STANDING</th>
<th>REGISTRATION BEGINS</th>
</tr>
</thead>
<tbody>
<tr>
<td>any 0-29</td>
<td>Seniors</td>
<td>March 23, 2009</td>
</tr>
<tr>
<td>30-59</td>
<td>Juniors</td>
<td>March 23, 2009</td>
</tr>
<tr>
<td>60-89</td>
<td>Sophomores</td>
<td>March 23, 2009</td>
</tr>
<tr>
<td>90 or more</td>
<td>Freshmen</td>
<td>April 6, 2009</td>
</tr>
<tr>
<td>Any</td>
<td>All Students</td>
<td>April 15, 2009</td>
</tr>
</tbody>
</table>

**Note: On Line Registration is temporarily closed June 1-August 25, 2009 for SOAR**

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### Highlight for Students

**San Diego Students! Visit the web portal for information specific to you and graduation!**

my.woodbury.edu ➔ Students tab ➔ Academic Resources ➔ OASIS

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### Spotlight

**Stanley Salas**

**MCD- Fashion Design**

Stanley was really drawn to Woodbury’s “small campus community and family atmosphere”. He easily fit in when starting his journey at Woodbury three years ago. Stanley’s vision for Woodbury “is a bigger sense of community and school spirit,” which he is able to make a reality as President of ASG and Vice President of A.L.A. Mode. He would like Woodbury students and alumni to “wear their Woodbury t-shirts ten years later and feel proud of their alma mater.” Stanley advises Woodbury students to “hit the ground running the first day of college because the four–five years go by too fast.” Stanley also suggests students to take advantage of diverse opportunities around campus because it allowed him to realize he enjoys being a leader in his community.
Ingalill Wahlroos-Ritter
Undergraduate Architecture Chair, Los Angeles - Burbank
Ingalill’s favorite things about Woodbury are the students and her colleagues. She finds that Woodbury students are curious, fearless, positive, and excited to leap into new situations. Students are “doing impressive and unusual things” after they graduate. “They go in directions they hadn’t imagined before coming to Woodbury.” Her vision is to continue to see improvements at Woodbury and she looks forward to helping start the Architecture Graduate Program in the Fall 2009. She is very proud of Woodbury students and their accomplishments. “Our students are being accepted into graduate schools, working in amazing offices all over the world, and winning scholarships.”
The advice she gives students is to “engage yourself with whatever you’re doing and always stay positive.”

IQ Web becomes “Self-Service” in May 2009!

- SelfService is easier to use
- makes common tasks much easier
And what is “Moodle”? 
- Moodle replaces IQ Web’s course homepage feature.
- You will be able to log in with your lab account at go.woodbury.edu.
- You can also reset your lab password online.

Spring 2009 Academic Calendar

UNDERGRADUATE DAY, EVENING AND MASTERS OF ARCHITECTURE IN REAL ESTATE STUDENTS (BURBANK AND SAN DIEGO CAMPUSES)

Last day to withdraw from classes .................................................. Friday, March 13
Spring Break .............................................................................. Monday, March 16 - Thursday, March 20
University Holiday: Good Friday .................................................. Friday, April 10
Last regular class session .......................................................... Friday, April 24
Studio Finals .............................................................................. Wednesday, April 29 - Sunday, May 3
Final Examination Period ......................................................... Monday, May 4 - Friday, May 8
Commencement ........................................................................... Saturday, May 9

INTENSIVE 7-WEEK COURSES: UNDERGRADUATE AND MASTER OF BUSINESS ADMINISTRATION (MBA) PROGRAMS (EVENING)

Session 1 .................................................................................. Monday, January 12 - Monday, March 1
Session 2 .................................................................................. Monday, March 9 - Sunday, April 26
Registration deadline, Session 2 ............................................ Friday, March 13
Add/Drop period for Session 2 .................................................. Monday, March 9 - Friday, March 13
Last day to withdraw from Session 2 ....................................... Friday, March 27
Semester Recess ....................................................................... Tuesday, April 28 - Tuesday, May 5
Commencement ........................................................................... Saturday, May 9

MOL 5-WEEK COURSES

Session 2 .................................................................................. Monday, February 16 - Friday, March 20
Late Registration ($35 Late Registration Fee added), Session 2 ........................................... Monday, February 16 - Friday, February 20
Add/Drop period for Session 2 .................................................. Monday, February 16 - Friday, February 20
Last day to withdraw from Session 2 ....................................... Friday, March 6
Session 3 .................................................................................. Monday, March 23 - Friday, March 27
Late Registration ($35 Late Registration Fee added), Session 3 ........................................... Monday, March 23 - Friday, March 27
Add/Drop period for Session 3 .................................................. Monday, March 23 - Friday, March 27
Last day to withdraw from Session 3 ....................................... Thursday, April 9

Students: OASIS Resources for YOU

Supplemental Academic Advising, Tutoring, Writing Centers, Academic Peer Mentors, Early Alert Academic Referrals, International Peer Advisors, Students with Disabilities Services. Interested in any of these FREE services? Contact OASIS at (818) 252-3232

Faculty: Questions, Concerns, or Suggestions about Advising?
Woodbury’s Faculty-OASIS Advising (FOA) Committee wants to hear from you! Contact Vic Liptak (818) 252-5172 or Rebecca Devereaux (818) 252-5232

Spring Highlights
School of Architecture’s Schindler Debate (February-April)
Annual Elegans Dinner (March 5)
Student Leader application due-OSP (March 13)
Delta Mu Delta (Business Honor Society) Induction (April 21)
Fashion Design Review (April 20)
Undergraduate Psychology Research Conference (April 24)
OSP’s Finals Prep: “Study Break” (April 27-May 1)
Graduating Class Plumer (May 8)
School of Architecture’s End-of-the-Year Exhibition (May 8)
Commencement (May 8)

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The OASIS Advising Bulletin is a publication of the Office of Academic Success and Instructional Services (OASIS) in the Office of Student Development.

(818) 252-5232 oasis@woodbury.edu

Page 2 • OASIS - Office of Student Development
FINISH UP STRONG!

Spring 2009 Final Exam Schedule

Lecture Class Finals

<table>
<thead>
<tr>
<th>CLASS DAYS</th>
<th>CLASS START TIME</th>
<th>DAY OF FINAL</th>
<th>TIME OF FINAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>MONDAY-FRIDAY</td>
<td>7:30/8:00/8:15 AM</td>
<td>MONDAY-MONDAY</td>
<td>8:00-10:00 AM</td>
</tr>
<tr>
<td>TUESDAY-TUESDAY</td>
<td>7:30/8:00/8:15 AM</td>
<td>TUESDAY-TUESDAY</td>
<td>8:00-10:00 AM</td>
</tr>
<tr>
<td>WEDNESDAY-WEDNESDAY</td>
<td>3:00 PM</td>
<td>WEDNESDAY-WEDNESDAY</td>
<td>3:00 PM</td>
</tr>
<tr>
<td>THURSDAY-THURSDAY</td>
<td>9:00 AM</td>
<td>THURSDAY-THURSDAY</td>
<td>9:00-11:00 AM</td>
</tr>
<tr>
<td>FRIDAY-FRIDAY</td>
<td>9:00/9:30/10:30 AM</td>
<td>FRIDAY-FRIDAY</td>
<td>9:00-11:00 AM</td>
</tr>
</tbody>
</table>

Other Final Exams

Studio: Wednesday, April 29 - Sunday, May 3
7-Week Session Two: Monday-Sunday, April 27-May 3

Note: Final Exam Policies and Procedures
1. Final examinations or projects are required and to be administered based upon the schedule above.
2. Changes from this schedule need to be approved by the dean/director of the appropriate school and the Office of Student Development.
3. If a class begins at a time not listed above or if the schedule does not seem to cover your circumstance, please contact the Office of Student Development for clarification.

That’s Good Advice!

<table>
<thead>
<tr>
<th>PERSONAL</th>
<th></th>
<th>CLASSROOM</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>• Get all missed class notes.</td>
<td>• Complete all assignments and make-up work prior to Final Exams.</td>
<td>• Reduce stress! Improve grades! Avoid “panic mode.”</td>
<td></td>
</tr>
<tr>
<td>• Get a list of all assignments and make-up work.</td>
<td>• Prepare your final exam study times in advance.</td>
<td>• Make arrangements with a tutor to review missed assignments and tests.</td>
<td></td>
</tr>
<tr>
<td>• Set “mimigoals.”</td>
<td>• Set aside time for sleep.</td>
<td>• Block out times in your planning calendar to study.</td>
<td></td>
</tr>
<tr>
<td>• Have in-class and out-of-class agenda.</td>
<td>• Be flexible with your schedule.</td>
<td>• Final exams usually play a larger role in determining your final grade.</td>
<td></td>
</tr>
<tr>
<td>• Construct your own study space.</td>
<td>• Set aside relaxation time.</td>
<td>• If you’ve done poorly all semester, preparing well for your final exam can end up improving your grade.</td>
<td></td>
</tr>
<tr>
<td>• Make “thingsto do” for after each class.</td>
<td>• Connect with others.</td>
<td>• After you have done well all semester, taking your final exam too lightly can end up lowering your grade.</td>
<td></td>
</tr>
<tr>
<td>• Always seek help (including a mentor or buddies if they, too, are motivated!).</td>
<td>• Do some things you enjoy every day.</td>
<td>• Plan study time smartly and be prepared.</td>
<td></td>
</tr>
<tr>
<td>• Get your finals study materials.</td>
<td>• Keep your sense of humor.</td>
<td>• Final exam information or projects are required and to be administered based upon the schedule above.</td>
<td></td>
</tr>
<tr>
<td>• Get a listof personal “Thingsto Do” before semester break.</td>
<td>• Adopt a healthy lifestyle.</td>
<td>• Meet with your major advisor.</td>
<td></td>
</tr>
<tr>
<td>• Meet with your major advisor.</td>
<td>• Get a list of personal “Things to Do” before semester break.</td>
<td>• Check IQ Web (Self-Serve) to see if all your classes are available and get alternative courses from your academic advisor if necessary.</td>
<td></td>
</tr>
<tr>
<td>• Meet with your major advisor.</td>
<td>• Write your last day on campus before semester break.</td>
<td>• Make sure all registration holds are cleared (monies paid, advisement, etc.).</td>
<td></td>
</tr>
<tr>
<td>• Get a list of personal “Things to Do” before semester break.</td>
<td>• Pay tuition when appropriate and/or speak with a financial aid counselor if necessary.</td>
<td>• Pay tuition when appropriate and/or speak with a financial aid counselor if necessary.</td>
<td></td>
</tr>
<tr>
<td>• Block out times in your planning calendar to study.</td>
<td>• Write your last day on campus before semester break.</td>
<td>• Block out times in your planning calendar to study.</td>
<td></td>
</tr>
</tbody>
</table>

End-of-the-Semester Checklist

Reduce stress! Improve grades! Avoid “panic mode”!

1. Gather Resources
2. Assess & Make-up Work
3. Final Exams
4. Register for Classes for Next Semester
5. Personal

Attest to the Career Center, take full advantage of the resources provided. From tutoring to the Career Center, take full advantage of the resources provided.

Attitude & Self Care

Tips from University Counseling Services

- Take care of yourself: get some sleep, good food and at least a little exercise.
- Stay organized--make a new list of priorities if you get overwhelmed.
- Take slow, deep breaths to help relax and focus (meditation or yoga can help!)
- Trade a shoulder and neck massage with a friend.
- Get support--ask for help if you need it, even if it’s to release emotions. This can make a big difference in being able to re-focus.
- Psycho yourself up. Tell yourself you’re going to do okay.
- Set “mini goals.” Do bits at a time.
- Construct your own study space and be respectful of other’s property and space.
- Always seek help (including a mentor or buddies if they, too, are motivated!).
- Document.

That’s Good Advice!

Gather Resources

- Get or use your monthly, weekly, or daily planning calendar to plan for the last 3-4 weeks (at least) of the semester.
- When in doubt, OVERESTIMATE the time needed to complete work or to study!

Assignments & Make-up Work

Completing all assignments and completing them well takes the pressure off having to score a perfect grade on your final exam!

- Find out what your grade is in each class.
- Get a list of all assignments, make-up work, reading and “things to do” for each class.
- Make arrangements with an instructor to make up any missed assignments or tests.
- Block out times in your planning calendar to complete all assignments, make-up work, and studying necessary before Finals.
- Get any class notes you have missed.

Final Exams

Final exams usually play a large role in determining your final grade. If you’ve done poorly all semester, preparing well for your final exam can end up improving your grade. If you have done well all semester, taking your final exam too lightly can end up lowering your grade. Plan study time smartly and be prepared.

- For each class, find out the scope of material covered on the final exam, the format(s) of the exam (project-based, multiple choice, essay, etc.), and its percentage of (effect on) the final grade.
- When in doubt, OVERESTIMATE the time needed to complete work or to study!
- Block out several one- or two-hour study sessions in your planning calendar for each exam to avoid “cramming”.
- Be aware that if most of your exams fall near the end of Finals Week, you’ll need to discipline yourself to continue studying while everyone else is leaving campus or “celebrating”.

Register for Classes for Next Semester

- Meet with your major advisor.
- Check IQ Web (Self-Service) to see if all your classes are available and get alternative courses from your academic advisor if necessary.
- Make sure all registration holds are cleared (monies paid, advisement, etc.).

Personal

- Write your last day on campus before semester break.
- Make a list of personal “Things to Do” before semester break.
- Block out times in your planning calendar to study.

End-of-the-Semester Checklist

Reduce stress! Improve grades! Avoid “panic mode”!

1. Gather Resources
2. Assess & Make-up Work
3. Final Exams
4. Register for Classes for Next Semester
5. Personal

Attest to the Career Center, take full advantage of the resources provided. From tutoring to the Career Center, take full advantage of the resources provided.
### Summer Highlights

- **SOAR** - Student Orientation, Advisement, & Registration (July/August)
- Pre-Welcome Week (Aug 17-22)
- Residence Halls open - New Interven student (Aug 17, 12 noon)
- Residence Halls open - New Interven student (Aug 21, 12 noon)
- Residence Halls open - Returning students (Aug 22, 12 noon)

### Summer Registration

**Class Schedules on IQ Web:** Friday, March 20, 2009

<table>
<thead>
<tr>
<th>UNITS COMPLETED</th>
<th>CLASS STANDING</th>
<th>ADD/DROP DEADLINE</th>
<th>WITHDRAWAL DEADLINE</th>
<th>LAST REGULAR CLASS SESSION</th>
</tr>
</thead>
<tbody>
<tr>
<td>any</td>
<td>Graduates</td>
<td>May 18</td>
<td>June 5</td>
<td>June 26</td>
</tr>
<tr>
<td>90 or more</td>
<td>Seniors</td>
<td>May 18</td>
<td>July 17</td>
<td>July 24</td>
</tr>
<tr>
<td>60-89</td>
<td>Juniors</td>
<td>May 22</td>
<td>July 22</td>
<td>June 21</td>
</tr>
<tr>
<td>30-59</td>
<td>Sophomores</td>
<td>July 3</td>
<td>July 17</td>
<td>Aug 16</td>
</tr>
<tr>
<td>0-29</td>
<td>Freshmen</td>
<td>May 8</td>
<td>May 22</td>
<td>June 5</td>
</tr>
<tr>
<td>Any</td>
<td>All Students</td>
<td>June 12</td>
<td>June 26</td>
<td>July 10</td>
</tr>
<tr>
<td></td>
<td></td>
<td>July 17</td>
<td>July 31</td>
<td>Aug 14</td>
</tr>
</tbody>
</table>

*Note: Online Registration is temporarily closed June 1-August 25, 2009 for SOAR*

### Add, Drop, and Withdrawal Deadlines For Summer 2009

<table>
<thead>
<tr>
<th>CLASSES BEGIN</th>
<th>ADD/DROP DEADLINE</th>
<th>WITHDRAWAL DEADLINE</th>
<th>LAST REGULAR CLASS SESSION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer Traditional 6-week</td>
<td>May 18</td>
<td>May 22</td>
<td>June 5</td>
</tr>
<tr>
<td>Summer 10-week or Studio</td>
<td>May 18</td>
<td>May 22</td>
<td>July 17</td>
</tr>
<tr>
<td>Summer 7-week Session 1</td>
<td>May 4</td>
<td>May 8</td>
<td>July 22</td>
</tr>
<tr>
<td>Summer 7-week Session 2</td>
<td>June 29</td>
<td>July 3</td>
<td>July 17</td>
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<tr>
<td>Summer MOL 5-week Session 1</td>
<td>May 4</td>
<td>May 8</td>
<td>May 22</td>
</tr>
<tr>
<td>Summer MOL 5-week Session 2</td>
<td>June 8</td>
<td>June 12</td>
<td>June 26</td>
</tr>
<tr>
<td>Summer MOL 5-week Session 3</td>
<td>July 13</td>
<td>July 17</td>
<td>July 31</td>
</tr>
</tbody>
</table>

### Summer 2009 Final Exams

- **Traditional 6-Week Lecture Finals:**
  - June 29-July 3, 2009
- **10-week or Studio Course Finals:**
  - July 27-31, 2009
- **7-week Session 1:**
  - June 15-21
- **7-week Session 2:**
  - August 10-16

### Spotlight

**Satinder Dhiman, Ph.D**

Associate Dean, School of Business

Program Chair, MBA

Dr. Dhiman has been a part of the Woodbury family for over 20 years as a professor, international award winner, chair, and associate dean. He has great admiration for our home, which he calls a "hidden jewel." What he likes most about Woodbury is that it "gives you the opportunities to do what you do best if you have the interest of the students at heart." His vision for Woodbury is to assist students in excelling on every level. Dr. Dhiman offers great advice for his Woodbury family: "Do not just focus on your resume, but on living and life. Make a living by what you get and a life by what you give. Help fellow students to discover, polish, and share these gifts to the world and humanity."
NEW STUDENT CHECKLIST

![Image](image_url)

**Special Note to Parents**

**How can I find out how my student is doing in classes?**

The best approach is to ask him/her directly. Communication between parents and young adults isn’t always easy, and parents often wish their child would disclose more of what’s going on. The college years, however, are a period of remarkable growth and maturation. The ability and willingness of students to share information and insights usually grows, especially as they acquire the confidence that comes with assuming greater responsibility for their own lives. **FERPA**, the Family Educational Rights and Privacy Act, is a federal law regarding the privacy of student records and the access provided to these records. Unless your student has provided written authorization specifically identifying what information may be released to you as the parent, you may not have access to his or her records, such as grades and test scores.

**25 Pieces of Free Advice courtesy of your Academic Student Leaders - Academic Peer Mentors & Tutors**

1. Your opinion doesn’t have to be the same as your teacher’s.
2. There IS such a thing as free lunch, and you should take advantage of it whenever possible!
3. Be proactive and make time to talk to your instructors (college is different than high school).
4. Be aware of yourself. You are responsible for your actions.
5. Time management and prioritizing your workload are key.
6. Get to know your professors in your program and develop a relationship with them.
7. It’s OK to figure out what kind of snacks your teachers like.
8. Belief in yourself and aim high.
10. Get to know the professors in your program and develop a relationship with them.
11. “Talk about your fears. Talking can help you understand and relax.”
12. “Be proactive and make time to talk to your instructors (college is different than high school).”
13. “Time management and prioritizing your workload are key.”
14. “Get a mentor. This helped me a lot in getting used to the (college) environment.”
15. “Get to know the professors in your program and develop a relationship with them.”
16. “It’s OK to figure out what kind of snacks your teachers like.”
17. “Believe in yourself and aim high.”
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24. “Believe in yourself and aim high.”
25. “Believe in yourself and aim high.”

**NEW TO WOODBURY?**

Get a head start from the OASIS Academic Peer Mentors:

- "Talk about your fears. Talking can help you understand and relax."
- "Believe in yourself and aim high."
- "Get to know the professors in your program and develop a relationship with them."
- "It’s OK to figure out what kind of snacks your teachers like."
- "Talk about your fears. Talking can help you understand and relax."

**Where to Go for What**

Student ID Cards: Library
Photocopies: Library, Cabrini Hall, Miller 1st floor
Academic Advising: Faculty Center/OASIS
Faculty Advisors: Faculty Center
Books and Supplies: The University Bookstore
Tutoring: OSD/OASIS
Computer Log-In Accounts, Printing Account: Computer Lab (Miller Hall 2nd floor)
Emergency Student Loans: OSD (C 102)
Immigration Forms: OECD (C 102)
Lost and Found: OSD (C 102)
Sports and Recreation: OSD (C 102)
Student Organization: OSD (C 102)
Health Insurance: Health Services (Design Center D1)
Work Career Center: (Hensel Hall 100)
Counseling (personal): (C 106)
Scholarships: Financial Aid (Miller 105)
Transfer Credits: Registrar's Office (Miller 103)
Transcripts: Registrar's Office (Miller 103)
Tuition Payments, Parking Permits and Bookstore Vouchers: Business Office (Miller 101)
Change of Major: Registrar's Office (Miller 103)
Academic Forms and Petitions: Registrar (Miller 103)
Leave of Absence: Registrar (Miller 103)
Program Change (Add/Drop): Registrar (Miller 103)

**Spotlight**

Alex Barcena
Business and Management

Alex has shared many great experiences with Woodbury, which has helped him grow as a student and as an individual. Alex first joined Woodbury as a shy freshman three years ago and is now President of La Voz Unida and an experienced SOAR Peer Advisor. "Woodbury has made me come out of my comfort zone and feel more confident about myself." Alex believes that Woodbury offers students opportunities, both in class and out of class, to grow as individuals. Ultimately, Alex wants Woodbury to not just be a "hidden gem" but to live up to what Woodbury stands for. Alex’s advice for his peers? "Do what you feel is right for you, because in the end, it’s your future."
## Add, Drop, and Withdrawal Deadlines For Fall 2009

<table>
<thead>
<tr>
<th>CLASSES BEGIN</th>
<th>ADD/DROP DEADLINE</th>
<th>WITHDRAWAL DEADLINE</th>
<th>LAST REGULAR CLASS DEADLINE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall MOL 5-week Session 1</td>
<td>Aug 24</td>
<td>Aug 28</td>
<td>Sept 11</td>
</tr>
<tr>
<td>Fall 7-week Session 1</td>
<td>Aug 24</td>
<td>Aug 28</td>
<td>Sept 11</td>
</tr>
<tr>
<td>Fall Traditional (Day/Evening) 14-week</td>
<td>Aug 24</td>
<td>Sept 8</td>
<td>Oct 23</td>
</tr>
<tr>
<td>Fall MOL 5-week Session 2</td>
<td>Sept 28</td>
<td>Oct 2</td>
<td>Oct 16</td>
</tr>
<tr>
<td>Fall 7-week Session 2</td>
<td>Oct 19</td>
<td>Oct 23</td>
<td>Nov 6</td>
</tr>
<tr>
<td>Fall MOL 5-week Session 3</td>
<td>Nov 2</td>
<td>Nov 6</td>
<td>Nov 20</td>
</tr>
</tbody>
</table>

Note: Online Registration is temporarily closed June 1-August 25, 2009 for SOAR.
American Institute of Graphic Arts (AIGA)
AIGA is a professional association committed to stimulating thinking about design through the exchange of ideas and information, the encouragement of critical analysis and research and the advancement of education and ethical practice.

American Society of Interior Designers (ASID)
The American Society of Interior Designers inspires and enriches its members and the interior design profession by providing indispensable knowledge, experiences and relationships.

Architecture Student Forum
The Architecture Student Forum offers their fellow architecture students activities to aid in their own growth as students and professionals.

Collegiate Entrepreneurs’ Organization (CEO)
The Collegiate Entrepreneurs’ Organization informs supports and inspires college students to be entrepreneurial and seek opportunity through enterprise creation.

Communication Club
The Communication Club at Woodbury University is dedicated to the enrichment of students through imaginative, collective and intuitive activities.

The MBA Association
The MBA Association with input from advisors Dr. Satinder K. Dhiman and Frank Frias provides activities, opportunities, and other services designed to benefit students.

Social Animals
Social Animals is an academic and social organization which encourages members with an interest in gaining knowledge in the field of psychology.

Society of Accounting and Business
This organization enables Accounting and Business students to build lasting relationships and to have a better understanding of job opportunities in their field.

Society of Interior Architecture Students (SOIAS)
SOIAS facilitates greater learning opportunities through information, research and insight, by offering workshops and lectures to benefit the students in the Interior Architecture department.

Armenian Student Association (ASA)
The purpose of Woodbury’s ASA is to unite students of Armenian ethnic background and collaborate with other school organizations to educate the student body and faculty about Armenian culture and history.

La Voz Unida (The United Voice)
A Hispanic/Latino organization that aims to further expand unification among other cultures, while providing a trustworthy environment that will help support the students academically, morally, and socially.

Beta Lambda Chi Fraternity
Beta Lambda Chi is a local fraternity that promotes brotherhood and a better understanding of many cultures through the coordination of social and philanthropic activities.

Delta Sigma Phi Fraternity
Delta Sigma Phi is a national fraternity represented at Woodbury by the Epilon Pi chapter.

Omega Psi Delta Sorority
Omega Psi Delta is a local sorority established in 1991 at Woodbury University to support a sisterhood among women, while building a community among women, while supporting their academic and social needs.

Phi Sigma Sigma Sorority
Phi Sigma Sigma is an international sorority whose commitment to inclusiveness binds us, and results in stronger women who embrace individuality and share this philosophy with the world.

Sigma Omega Nu Sorority
Sigma Omega Nu is a regional organization that strives for sisterhood, scholastic excellence, self-improvement and cultural awareness at Woodbury University, as well as the community.

Want to get involved with any of these groups or start your own?
Contact the Student Life office, Cabrini Hall Room 102
(818) 252-5257

Leanna Brugh
Architecture
What Leanna likes best about Woodbury is the staff. “They are generally very funny and extraordinarily useful. Everyone is willing to help anytime you need anything.” Leanna herself has served the Woodbury community as an Academic Peer Mentor and a Teaching Assistant, and most recently, as an advocate for bringing Service Learning to campus. She happily encourages any student with plans for themselves that “Woodbury has resources to help you accomplish your goals.” Although she graduates in Spring 2009, she is excited about what Woodbury has prepared her to do! “I’m deciding between the Architectural Association in London or Harvard University in Cambridge.” (Decisions, decisions...!)
Academic Requirements to Graduate

1. 120-128 semester units (B.S., B.A., B.F.A.); 160 semester units for the B.S.
2. 45 semester units or more in residence at Woodbury with at least 32 units out of the last 40 units.
3. 2.0 GPA minimum, undergraduate; 3.0 GPA minimum graduate
4. All course and degree requirements for the major
5. All General Education requirements
6. Satisfy Internship or work experience hours (depending on major)
7. For undergraduate Business majors, fulfill Computer Literacy requirement.

Complete information regarding graduation requirements is provided in the current Academic Catalog.

Advising and Registration Step-by-Step

1. Check your assigned registration time and make an appointment with your assigned Academic Advisor as soon as possible during your registration period! Go by the Faculty Center or call 818-394-3361 to make an appointment with a faculty advisor. Business majors, go by the School of Business main office (NSB107) or call (818) 252-5231. The assigned registration periods will be posted at the Faculty Center and Registrar’s Office.

2. Prepare! Before your faculty advisor meeting, have a list of questions and a preliminary schedule ready for your faculty advisor to review. To determine which courses you still need for graduation, review your Major Worksheet (available at the Faculty Center) and the Woodbury Course Catalog. www.woodbury.edu/Academics-CourseCatalog.

3. Search for courses online using IQ Web, following the “Register for Classes” document available on the University’s web page under “Current Students,” “Information Technology,” and “IQ Web.” Remember to review the course requirements for prerequisites, co-requisites, fees, and general education.

4. Register during your specific timeframe, depending on your classification:

   - Know the Lingo!

   **Academic Load:** A full-time academic load for undergraduates is defined as 12-18 units per semester. Students achieving a grade point average of 3.0 or higher in the preceding semester and a cumulative grade point average of 3.0 or higher, or entering the University with a 3.0 cumulative grade point average from a United States high school or college, may register for a maximum of 21 units during the succeeding semester. As long as the requisite average of 3.0 is maintained, acceleration is permitted.

   **Auditing Courses:** When a course is audited, there are no examinations or grades recorded. Regular attendance, however, is expected so that the student’s presence is not disruptive to the progress of the class. The matriculated undergraduate student may elect to audit a course within the 18-unit maximum for the comprehensive unit cost of the semester’s tuition. For approved units in excess of 18, the charge is 50% of the tuition per unit as stated in the current catalog.

   **Canceled Class:** A canceled class is a course that is scheduled but is no longer being offered.

   **Classification of Students (Class Standing):** Students who have completed 0-29 units of credit (applicable toward the degree) are classified as freshmen, 30-59 units as sophomores, 60-89 units as juniors and 90-126 units or more as seniors, and 127+ as senior plus.

   **Closed Class:** A closed class has met its enrollment limit and will not add more students.

   **Concurrent Enrollment:** For students wishing to take a course at another college (for example, a community college) while they are enrolled at Woodbury, or for students wishing to take a summer course at a community college, Concurrent enrollment must first be signed by an advisor, then approved by the Registrar’s Office so a student can be certain the course will transfer back to Woodbury.

   **Credit (Unit):** The number of units a course is worth generally corresponds to the amount of time the class meets each week.

   **General Education:** General Education is a series of courses required outside the major department of all Woodbury students.

   **Hold:** A hold prohibits a student from registering for classes. Students have holds placed on their registration when they have not met a University obligation. (Failing to take required tests, submit transcripts/documents, pay library fines, etc.)

   **Incomplete:** A grade received when a student earning a passing grade is unable to complete a course because of extenuating circumstances. An incomplete is only given with the consent of the course instructor. The course must be completed within one semester, or the grade of “I” will become a “F.”

   **Self-Service:** A new registration system replacing IQ Web in May 2009.

   **MOODLE:** Woodbury’s new course management system. Replaces IQ Web’s Course Homepage in May 2009.

   **Unrestricted Elective:** Unrestricted electives are units left over after the major and general education requirements are satisfied to reach the units required for a degree. These electives can be used to explore areas of interest and courses can be selected from any department on campus.

   **Withdrawal:** Discontinuing a class after the end of the drop period will result in a withdrawal (W) drop. If you officially withdraw, a “W” will appear next to the class you withdrew from on your transcript, but it will not affect your grade point average (GPA). (See “Withdrawal Policy” in the catalog.)

How to Find Courses Using IQ Web (until May 2009)

Students access courses schedules by logging into IQ Web. If you need a IQ Web account either go the Miller Computer Lab or directly go to the University’s website under “Current Students,” “Information Technology,” and “IQ Web.” Then follow the steps.

- IQ WEB IS CHANGING TO “SELF-SERVICE” IN MAY 2009
- Use go.woodbury.edu to access Self Service registration and course/faculty pages.

IQ Web/Self-Service

All students must have an active IQ Web/Self-Service account to register for courses on-line, check grades, and much more!

If you do not have an IQ Web/Self-Service account or it is inactive, go to Miller Computer Lab or call (516) 252-5291.
Academic Honesty Policy

Because the integrity of the academic enterprise of any institution of higher education requires honesty in scholarship and research, academic honesty is required at Woodbury University. Academic integrity is important for two reasons. First, independent and original scholarship ensures that students and scholars derive the most from their educational experience and the pursuit of knowledge. Second, academic dishonesty violates the most fundamental values of a community of scholars and depletes the achievements of the entire university community. Accordingly, Woodbury University views academic dishonesty, one of the most serious offenses that a member of our community can commit. Adherence to the Academic Honesty Policy reflects the commitment of our community to the ideals of learning, research, and scholarship.

Definitions of Academic Dishonesty

Cheating
Cheating is the act or attempted act of deception by which an individual in a service or examination setting that he/she has mastered information on an exercise that he/she has not mastered.

Fabrication
Fabrication is the use of invented information or the falsification of research or other findings in an academic exercise.

Changing Majors

Students may seek authorization through formal petition to change their academic major. In doing so, the contract for the degree is based on the catalog in effect at the time of admission and matriculation. Students are given credit for coursework in effect at the time the Petition for Change of Major is approved.

Changing Degree Programs

Students who matriculate into one degree program, such as the Bachelor of Science (BS) degree program and desire to change to another degree program, such as the Bachelor of Architecture (B.Arch.) degree program, must formally apply for admission and be accepted into that program before the change is effected. The contract for the degree is then based on the University catalog in effect at the time re-admission and matriculation take place. The application for a change of degree program may be obtained from the Registrar’s Office. Please see the Woodbury Catalog and the Student Handbook on line except.

Summer 2009 General Education Courses:

Times and locations subject to change. Check IQ Web for class updates. http://web3.woodbury.edu/iq/web

Notes:
All classes are 3 units unless otherwise noted.
Classes whose section begins with an “A” (A1, A2, etc.) are 11-week courses that run all semester, beginning the week of May 18-24 and ending the week of July 27-August 2.
Classes in a BT section are 7-week intensive beginning the week of May 4-10 and ending the week of June 15-21.
Classes in a BU section are 7-week intensive beginning the week of June 29-July 5 and ending the week of August 10-16.

Policy on Accommodating Students with Disabilities

It is the policy at Woodbury University to comply with Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and state and local regulations regarding students and applicants with disabilities. Pursuant to these laws, no qualified individual with a disability shall unreasonably be denied access to, participation in, or benefit from any service, program, or activity of Woodbury University. The University is strongly committed to promoting and achieving equitable learning opportunities and participation for students with disabilities.

The University will make reasonable accommodations to students with documented disabilities that substantially limit a major life activity. These may include, but are not limited to, modifications of course load, exam accommodations (quiet place, additional time, word processor), books on tape, note takers, and peer tutors. Accommodations that fundamentally alter the nature of the course or program are not appropriate. The University does not provide personal assistants or individual personal tutors. At the beginning of each semester, students wishing to have accommodations should schedule a brief appointment with the Associate Vice President of Student Life (Faculty Center, (818) 252-5232). It is the student’s responsibility to make her or his needs known to the Associate Vice President. In order to aid students in securing timely provision of accommodations, the student must complete the proper documentation. The initial documentation for accommodations cannot be more than five years old. Once students have met with the appropriate University official, the documentation is formally documented and registered their disability, accommodations will be arranged. Faculty, advisor and/or staff will be notified about the accommodation arrangements by the Associate Vice President. It is the student’s responsibility to keep all appointments.
Fall 2009 GE Courses: Times and locations subject to change. Check IQ Web for class updates. http://web3.woodbury.edu/iqweb

- All classes are 3 units unless otherwise noted.
- Classes whose section begins with an “F” (F1, F2, etc) are 15-week classes that run all semester, beginning the week of August 24-30 and ending the week of December 8-11.
- Classes with a BU section are 7-week intensive beginning the week of August 24-30 and ending the week of October 5-11.
- Classes with a BU section are 7-week intensive beginning the week of October 19-25 and ending the week of December 1-7.

PRE-COLLEGE REQUIREMENTS:

Category 1: English Communication (100-level; 4 courses, 10 units). Complete all of the following courses in communication and academic writing:

CO 120 Public Speaking
CO 120 F4 Public Speaking
CO 120 F1 Public Speaking
CO 120 F2 Public Speaking
CO 120 F3 Public Speaking
CO 120 F12 Public Speaking
MA 049 Elementary Algebra

Category 2: Mathematical Concepts & Quantitative Reasoning (200-level; 1 course, 3 units). Complete one (1) of the following courses:

MA 149 Intermediate Algebra

Category 3: Art History and Humanities (100- or 200-level; 3 courses, 9 units). Complete one course from art history, one course from humanities, and one course from either art history or humanities.

A. Art History Courses (Fine Arts, Applied Arts (Animation, Fashion Design, Graphic Design, or Interior Architecture), or Music). Complete one (1) of the following:

AR 267 F1 World Architecture I

AR 267 F2 World Architecture I

AR 267 F3 World Architecture I

AR 267 F4 World Architecture I

AR 267 F5 World Architecture I

AR 268 F1 World Architecture II

AR 268 F2 World Architecture II

AR 268 F3 World Architecture II

AN 240 F1 History of Animation

FD 161 F1 History of Fashion 1

FD 161 F2 History of Fashion 2

FN 201 F1 History of Ancient Art

FN 204 BU History of Modern Art

FN 204 F1 History of Modern Art

FN 205 BT History of Contemporary Art

FN 205 F1 History of Contemporary Art

GR 260 F1 History of Graphic Design

IA 146 F1 Interior Architecture History 1

IA 265 F1 Interior Architecture History 2

B. Humanities Courses (Academic Writing, Communication, Foreign Language, History, Interdisciplinary Studies, Literature, or Philosophy). Complete one (1) of the following. Note: AW 212 has a corequisite with CO 105

Page 10 • OASIS - Office of Student Development
GENERAL EDUCATION CURRICULA
Please refer to the current Woodbury Course Catalog for a complete General Education Curriculum policy and listing of courses which meet the General Education requirements: www.woodbury.edu Academics Course Catalog

THE DEVELOPMENTAL MATHEMATICS PROGRAM
The Developmental Mathematics program provides coursework for students demonstrating deficiencies in mathematics skills. MA 049, Elementary Algebra, and MA 149, Intermediate Algebra, are consecutive 3-unit courses which prepare students for college-level work in mathematics. Placement in these classes is based on a proficiency examination score.

C. Complete all (1) of the art history or humanities courses cited immediately above.

Category 4: Social and Behavioral Sciences (100- or 200-level): 3 courses, 9 units. Complete three (3) of the following courses, with no more than two (2) courses from the same discipline (Behavioral Science, Economics, History, Interdisciplinary Studies, Political Science, or Psychology):

MA 049 does not apply towards graduation. A grade of “C” (2.0) or higher in MA 049 is required to enroll in MA 149.

- MA 149 applies toward elective credit but does not fulfill a general education requirement. A grade of “C” (2.0) or higher in MA 149 is required to enroll in college level mathematics courses.

THE ACADEMIC WRITING PROGRAM
The Academic Writing Program is designed to complement the goals of the general education curriculum, particularly with regard to thinking creatively and critically and communicating effectively.

It consists of three levels of writing-intensive courses:

- AW 100 Bridge to Academic Writing is a pre-college level course, which students who test into it must pass with a grade of “C” (2.0) or higher before enrolling in AW 112.
- AW 112 Academic Writing I is traditionally called Freshman Composition and must be passed with a grade of “C” (2.0) or higher before enrolling in AW 112.
- AW 112 Academic Writing II focuses on critical thinking. Once students have completed Academic Writing II with a grade of “C” (2.0) or higher, they have successfully finished the basic skills writing course.

Note: Students with transfer work for AW 112 MUST submit a satisfactory portfolio of writing samples to enroll in AW 112. For more information, please contact the Academic Writing department at (818) 252-5128.
CELEBRATE WITH WOODBURY

Viva VERDE
WHAT'S GREEN, WHAT'S NEW, WHAT'S GREEN WITH YOU*

WOODBURY UNIVERSITY Gala 2009
A Scholarship Benefit

Sunday, May 3, 2009
The Beverly Hilton
9876 Wilshire Boulevard
Beverly Hills, California 90210

Black Tie Optional

Program
5:30 P.M. | Reception and Silent Auction
6:30 P.M. | Dinner and Show featuring Award Presentations
45th Annual Fashion Show
Animated Student Film

Honoring
Ray Anderson | Leadership in Design
Johnson Controls | Leadership in Business
Thom Mayne | Leadership in Architecture

Master of Ceremonies
Josh Rubenstein
CBS 2 and KCAL 9 Meteorologist

WELLS FARGO
Presenting Sponsor

WOODBURY UNIVERSITY Gala 2009

Keep an eye out for the MCD Speaker Series and the Annual Showcase of Student Work, including:

**Media, Culture, & Design Gallery**
“Texture of Design”
Graphic Design Student Exhibition
Friday, May 8th, 6:30-9:00pm
Cabrini Gallery

Animation Thesis Films
May 8th, 7pm and 8pm
Fletcher Jones Foundation Auditorium
Screenings require a reservation; priority in the 7pm screening goes to students and family.

**Senior Animation Art Display & Reception**
NSBUS Malburg Atrium and Tampkin Plaza.

**Animation Juried Review**
April 30th, 7pm
Cabrini Gallery
Open to students

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**School of Architecture Lecture Series**

**Burbank Campus**
New Prosperities: Contemporary ideas for the Future of Urban Centers in the American West
Discussion: “Reformulating Infrastructure, Part 2” – Monday, March 23
Solo Lecture: “Planning, Ecology, and the Emergence of Landscape” – TBA
6:30pm
Ahmanson Main Space, Free to public

**San Diego Campus**
Marcelo Spina - Thursday, March 26
Andrew Zago - Thursday, April 2

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**Campus Map**

1. Information & Security
2. Herschel Hall
3. Miller Hall
4. Cabrini Meeting Room
5. The New Woody’s
6. Cabrini Hall
7. OASIS Center (until Aug. 2009)
8. University Bookstore
9. South Hall
10. ASG House/Pool
11. Design Center
12. North Hall
13. Kirby Hall
14. Sports Courts
15. Physical Plant Operations
16. Central Services
17. Office of Student Development including Student Life and OASIS (Aug. 2009)
18. Faculty Center
19. School of Business
20. L.A. Times Library
21. School of Architecture
22. Julius Shulman Institute
23. Naidorf Hall
24. Alumni Quad

Parking:
P1=West Lot
P2=North Lot
P3=South Lot
P4=East Lot
P5=South East Lot

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**Fashion Design Review**
Seniors will present their final creations along with models and judges from the industry.

All are invited!
Monday, April 20, 2009 5:30pm
Vibiana’s (downtown L.A.)

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**2nd Annual Undergraduate Psychology Research Conference**
Woodbury and Public Welcome!
Friday, April 24, 2009
10am-4pm
Dr. Barry Glassner (“Bowling for Columbine” and author of Gospel of Food) will speak at 3:00pm in Fletcher Jones Auditorium.

For more information, contact (818) 252-5123

Woodbury’s National Business Honor Society Delta Mu Delta Induction
For students with outstanding scholastic achievements in the School of Business.
Thursday, April 2, 2009
7:00pm Coffee, tea, and desserts provided
8:00pm Ceremony begins
NSBUS Atrium