The Office of Student Development

In collaboration with students, faculty, staff, and families, the Office of Student Development facilitates students' transformation and enriches their educational experience by embracing their goals, dreams, and aspirations. OSD offers opportunities for engagement in educationally purposeful activities, challenges students to develop academically and personally, provides the support necessary for them to do so, and advocates for their needs.

Student Leadership

Student leaders play a vital role in shaping campus life. While our leadership opportunities are diverse, each position carries the common goal of promoting academic excellence and purposeful engagement within and beyond the Woodbury community. Student leaders are able to effect change on campus through mentoring, advocacy, peer education, and program planning. They experience the fulfillment of service, as well as the added benefit of marketable skills such as communication, conflict resolution, and time management.

Student Leader Commitment

When you make a commitment to a campus leadership position, you are making a commitment to serve your fellow students. You will be expected to make the integrity and the needs of the campus community a priority in your daily life by conducting yourself with high ethical standards, developing a thorough understanding of campus policies and procedures, and taking your role as a student advocate seriously. You will be provided with tools necessary to do this during Fall & Spring Training and in-services (2 per semester). Participation in each of these opportunities is required.

The Role of Program Board in Our Community

The Program Board strives to create an out-of-classroom learning experience by providing a variety of cultural, social, educational, and recreational events that meet the needs and interests of the Woodbury community. Events include, but are not limited to, coffeehouses, dances, lectures, lunch-hour programs and field trips. The two largest events are the Atmosphere lounge event in November and Woodstock Concert in the Spring. Program Board members are given the opportunity to define and enhance their personal leadership styles and the ways it can benefit the campus. Members also create a network of contacts, learn how to work within the University environment, and develop essential life skills.

Employment term: August 2013 – May 2014

Specific Program Board Responsibilities

- Attend mandatory training sessions and retreats as designated by the Program Board supervisor.
- Provide a high variety of quality programs for the Woodbury campus community.
- Assess the programming interests and needs of the Woodbury student population.
- Initiate contact with agents, vendors, and performers.
- Negotiate performance fees and contracts.
- Maintain accurate budget records for individual programs.
- Collaborate with various campus departments and student organizations.
- Be a contributing team member on Program Board.
- Support and encourage other Program Board members.
- Attend weekly Program Board meetings and other meetings as necessary.

Qualifications

- Maintain a verifiable cumulative and semester GPA of 2.5 or above and be in good standing with the University.
- Enroll and attend classes with a minimum of 12 units and no more than 18 units, unless permission is received from the supervisor.
- Recommended completion of 0/1-unit PPDV 222 Leadership in Community Building course with a B or better.
- Cannot hold a concurrent position in the Associated Student Government Executive Board, Fraternity and Sorority Council, serve as a Resident Advisor, International Peer Advisor, Residential International Peer Advisor or as a SOAR Peer Advisor.
- Cannot work more than an additional 20 hours per week without the prior approval of the Program Board supervisor.

Rewards for Program Board Service

Program Board members receive a $500 taxable stipend per semester.

Updated November 27, 2012