The Office of Student Development

In collaboration with students, faculty, staff and families, the Office of Student Development facilitates students’ transformation and enriches their educational experience by embracing their goals, dreams and aspirations. OSD offers opportunities for engagement in educationally purposeful activities, challenges students to develop academically and personally, provides the support necessary for them to do so, and advocates for their needs.

Student Leadership

Student leaders play a vital role in shaping campus life. While our leadership opportunities are diverse, each position carries the common goal of promoting academic excellence and purposeful engagement within and beyond the Woodbury community. Student leaders are able to effect change on campus through mentoring, advocacy, peer education and program planning. They experience the fulfillment of service, as well as the added benefit of marketable skills such as communication, conflict resolution, and time management.

Student Leader Commitment

When you make a commitment to a campus leadership position, you are making a commitment to serve your fellow students. You will be expected to make the integrity and the needs of the campus community a priority in your daily life by conducting yourself with high ethical standards, developing a thorough understanding of campus policies and procedures, and taking your role as a student advocate seriously. You will be provided with tools necessary to do this during Fall & Spring Training and in-services (2 per semester). Participation in each of these opportunities is required.

The Role of the Transfer Peer Advisor in Our Community

Transfer Peer Advisors (TPA) co-facilitate a PPDV 200 course in either Fashion Design, Architecture, or Interior Architecture during the fall semester; and provide new transfer students with a satisfying and worthwhile experience during their first semester. TPAs will meet the new transfer students during SOAR (Student Orientation, Advising, and Registration), and will assist students as they transition into their major. TPAs answer questions by providing information about Woodbury University resources. They assist faculty and department chairs in discussions on a variety of major topics. TPAs will be trained on various topics involving PPDV 200, will also learn on the go during the PPDV 200 program, and will have additional training through regular meetings.


Specific Transfer Peer Advisor Responsibilities

Summer Term

- Participate in all Spring, Summer, and Fall training sessions, meetings, and preparations.
- SOAR Peer Advisor Training: Wednesday, June 19
- Attend one of the following SOAR Dates: 7/26, 8/2, 8/6, 8/8, 8/20
- Assist the Woodbury University community in welcoming and providing information to new students.
- Assist with tasks and/or projects related to, and participate in, SOAR and Welcome Week.

Fall Term (5-6 hours per week)

- Assist instructors in Fall PPDV 200 as a co-facilitator attending the weekly 2 hour class, 1 hour meeting with co-instructor, 1 hour weekly TPA meeting, and 1 hour bi-monthly planning meeting.
- Act as a peer advisor to your transfer class by building positive relationships with each of them and by mentoring them to succeed academically, connect with school organizations and activities, and use campus support services as needed.
- During the hours of non-class time, maintain office hours within the Office of Student Development in collaboration with PPDV faculty. During those office hours, TPAs are required to contact each of their students in the PPDV 200 class and conduct scheduled meetings as needed. Help facilitate occasional programs for students.

Qualifications

- Maintain a verifiable cumulative and semester GPA of 2.75 or above and be in good standing with the University.
- Ease in interacting with peers and ability to provide information which can assist them in making the academic and personal transition to Woodbury University.
- Recommended completion of 0/1-unit PPDV 222 Leadership in Community Building course with a B or better.
- Cannot hold a concurrent position in the Associated Student Government Executive Board, Greek Council Executive Board, serve on the Program Board or as a Resident Advisor.
- Knowledgeable about Woodbury University’s General Education requirements, academic policies and procedures.
- Abide by a confidentiality agreement, maintaining confidentiality and respect of individual students’ rights at all times.

Rewards for Transfer Peer Advisor Service

TPAs are compensated $9 per hour. TPAs who complete PPDV 222 are compensated $10 per hour.